

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 553
AGENDA**

**Tuesday, October 27, 2009
CLOSED SESSION – 6:30 PM
REGULAR MEETING – 6:45 PM
OPEN TO THE PUBLIC
Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS/Closed Session Report of Action

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

The Board will meet in closed session to discuss confidential security business. Any action taken will be reported during this portion of the open meeting.

E. APPROVAL OF MINUTES

1. Regular meeting #552 held on September 28, 2009 (there was no August meeting)

F. SECURITY ACTIVITY REPORT

1. One month period for September, 2009 (Securitas).

G. FINANCIAL REPORT

*1. The previously approved Claims and Demands documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.*

2. Report of monthly expenses and year to date status through September 30th and review of the annual financial audit for the year ending June 30, 2009.

3. Discussion regarding the Prop. 1A borrowing program for property taxes

4. Collection of fees for services:

- Development Impact Fees, User Fees, RR Parking and Summer Trash.

H. COMMITTEE REPORTS

1. LCP Committee

Tim Chandler of CoastalWatch will be present to discuss the future of the video camera that has been in place on the roof of 35051 for the past year.

2. CBRA Activity Report (QLC is now part of the CBRA)

There is no written report. The annual winter meeting is scheduled for November 7th.

I. MANAGER’S REPORTS

1. Update on entrance improvement project

Progress report by project consultant Dave Gutierrez.

2. Review of manager’s PRIORITY list.

Item #16 for discussion: security camera to record outgoing vehicles

J. OLD BUSINESS

There is no old business

K. NEW BUSINESS

1. ISDOC annual dues increase and designation of District representative for voting purposes.

This item will require Board action in the form of a motion to approve of the increase.

L. WRITTEN COMMUNICATIONS

There were no written communications

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted on the District Administrative Building community bulletin board on Friday, October 23rd, 2009 at 5:00 PM.

Donal S. Russell, Manager
Capistrano Bay Community Services District

Date