

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 557  
AGENDA**

**Tuesday, March 30, 2010  
REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC  
Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**E. APPROVAL OF MINUTES**

1. *Regular meeting #556 held on February 23, 2010 .*

**F. SECURITY ACTIVITY REPORT**

1. *[One month period for February, 2010 \(Securitas\).](#)*

2. *[Police Department presentation of community theft prevention program.](#)*

Dana Point Police Dept. representative Cassandra Levine will give a brief presentation.

**G. FINANCIAL REPORT**

1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.

2. *[Report of monthly expenses and year to date status through February 28, 2010](#)*

3. *[Collection of fees for services:](#)*

- Development Impact Fees, User Fees, RR Parking and Summer Trash.

**H. ENTRY PROJECT REPORT**

- 1. [Presentation by District project consultant Dave Gutierrez.](#)

**I. COMMITTEE REPORTS**

- 1. [LCP Committee](#)

There is no written report.

- 2. [CBRA Activity Report \(QLC is now part of the CBRA\)](#)

Please note that the annual Spring meeting is set for Thursday, May 20<sup>th</sup>, 5 PM to 7 PM at 35121 Beach Road.

**J. MANAGER’S REPORTS**

- 1. [Review of manager’s PRIORITY list.](#)

**K. OLD BUSINESS**

*There is no old business*

**L. NEW BUSINESS**

- 1. [Resolution to adopt new District conflict of interest code.](#)

- 2. [Voting for ISDOC representative on LAFCO Board.](#)

**M. WRITTEN COMMUNICATIONS**

*There were no written communications*

**N. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

**O. ADJOURNMENT**

**ATTEST**

State of California                    )  
County of Orange                    )ss  
Capistrano Bay District            )

**I, DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted on the District Administrative Building community bulletin board on Friday, March 26th at 5:00 PM.

\_\_\_\_\_  
Donal S. Russell, Manager  
Capistrano Bay Community Services District

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Date