

**REGULAR MEETING #557
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
March 30, 2010**

**OPEN MEETING – 6:30 PM
Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA 92624**

A. CALL TO ORDER

Board President Bell called the meeting to order at 6:30 PM.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Directors Present: Bell, Levinson, Bancroft, Schwartz & Laster
Directors Absent: None
Staff Present: Manager Russell
Guests Present: Brian Sanchez of Securitas
Charley Wilson, ISDOC Representative
Sheriff Dept. CSU Team: Deputies Levine, Cappel, Pelayo and Garavalo.

D. PUBLIC COMMENTS

Charley Wilson, representative of the Independent Special Districts of Orange County (ISDOC) was visiting the meeting to support the Board to vote for re-election of the incumbent ISDOC members to new terms on the Board of LAFCO (*see agenda item L.2*)

E. APPROVAL OF MINUTES

1. Meeting #556 of February 23, 2010

Motion was made by Vice President Levinson, seconded by Director Schwartz and passed 4-0-1 (Director Laster abstained as he did not attend the February meeting) to approve the minutes of meeting #556 of February 23, 2010.

F. SECURITY ACTIVITY REPORT

1. The monthly report for February 2010 was presented for review.

The security discussion this month centered around the next item regarding theft prevention in the community.

2. Community theft prevention program.

Orange County Sheriff Deputies of the Dana Point Police Department were present tonight to discuss some simple things property owners in the Beach Road community can do to prevent theft. It was pointed out that 40% of the property crimes committed in Dana Point occur in unlocked vehicles. If owners would be more mindful of locking doors and hiding valuables left in their vehicles this would give the Police 40% more time to go after bad guys instead of spending their valuable time chasing after such easily preventable crimes.

The Police are scheduled to make another presentation of this program at the CBRA meeting here in the community on Thursday, May 20th at 35121 Beach Road.

G. FINANCIAL REPORT

1. *The claims and transmittals were presented for review.*
2. *Monthly expenses and year to date reports through February were presented for review.*
There was no discussion on this item.

3. *Collection of fees for services.*

Manager Russell reported that all User Fee and RR parking program fees have been billed out and are now paid in full.

H. ENTRY PROJECT PROGRESS REPORT

Dave Gutierrez reported that cost estimates for the porous asphalt parking area are much less than originally thought and with the elimination of the proposed bridge over the drainage channel, the overall project cost is unaffected. Permit processing with the City is moving along well and a grading permit should be issued within the week. There is no definitive word at this time when construction can actually get underway.

I. COMMITTEE REPORTS

1. *LCP Committee*

There was no report or discussion.

2. *CBRA Activity Report including Quality of Life Committee*

There were no CBRA representatives present at the meeting. District Board President Kirk Bell reminded everyone that the CBRA annual Spring meeting will be at 5:00 PM on May 20th at 35121 Beach Road.

J. MANAGER'S REPORTS

1. *Review of Manager's Priority List*

President Bell suggested that information on the *Community Alert Siren System* should be posted on the District's website and reminded staff to notify the County/City about the minor structural damage to the storm drain pipe supports at drains no. 13 and 14 (35651 and 35687). There is no immediate threat to the public but the damage should be corrected before it becomes a larger and more expensive problem.

K. OLD BUSINESS

There was no old business

L. NEW BUSINESS

1. *Resolution to adopt a new District Conflict of Interest Code.*

This item has been postponed to the April Board meeting on Tuesday, April 27th.

2. *Voting for ISDOC representatives on LAFCO Board.*

Motion was made by President Bell, seconded by Director Laster and passed 5-0 to cast the District's vote to re-elect ISDOC regular incumbent John Withers and alternate incumbent Charley Wilson to new terms as ISDOC representatives to the Board of the Local Agency Formation Commission (LAFCO) in the election at the next ISDOC meeting on April 29th.

