

CAPISTRANO BAY
DISTRICT

Monthly Report



Integrity • Vigilance • Helpfulness

APRIL 2010



CAPISTRANO BAY DISTRICT

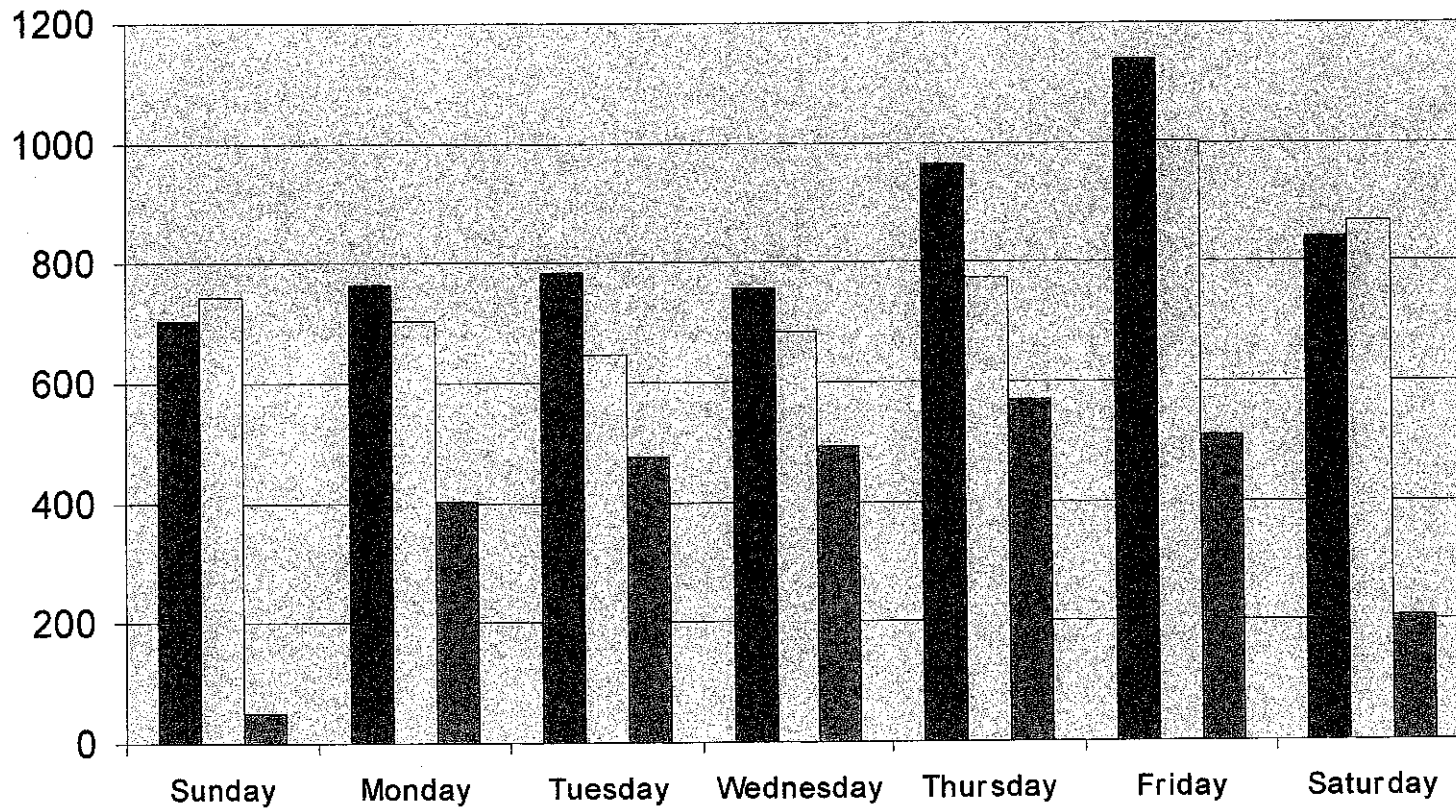
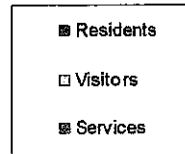
Gate Activity Report

APRIL 2010

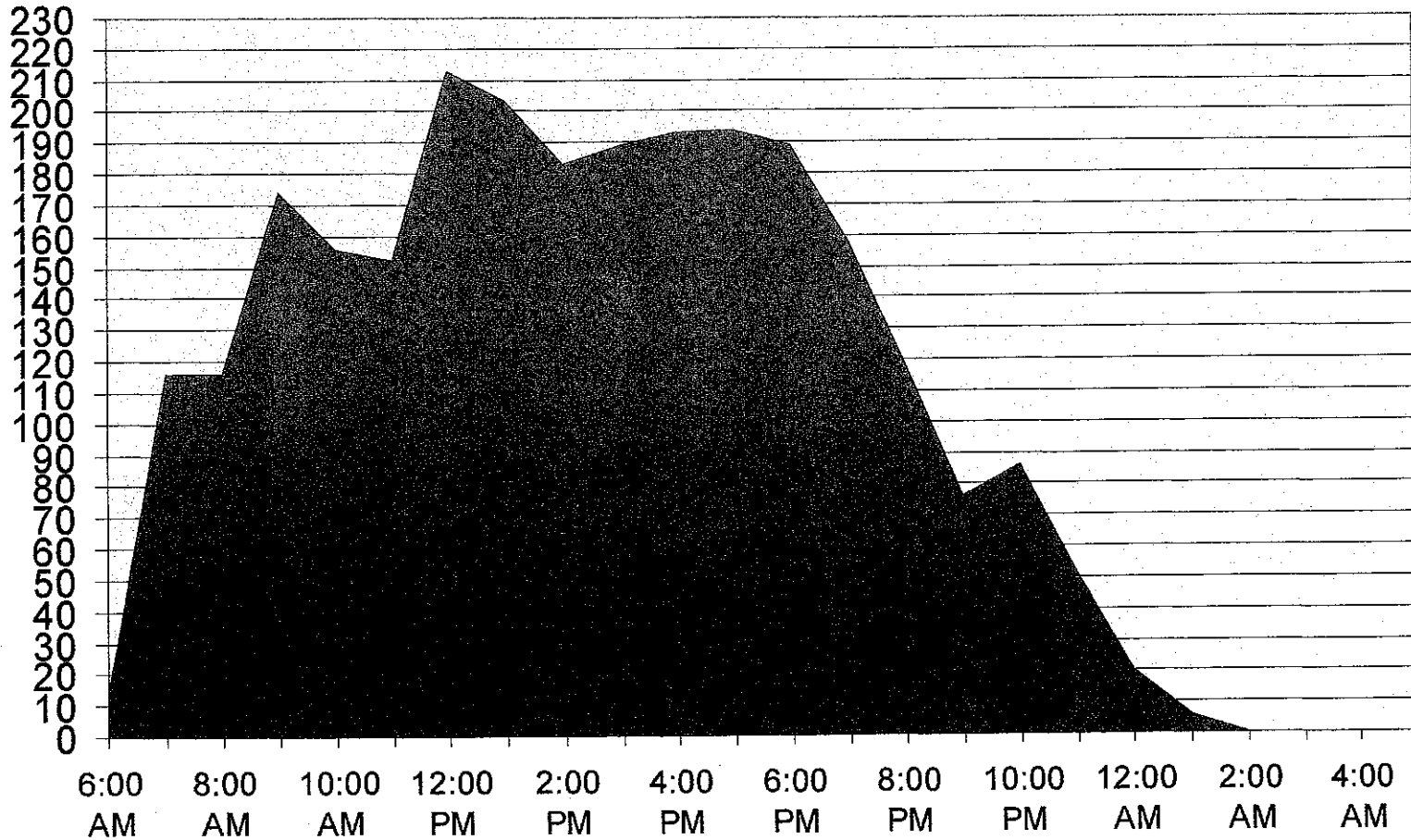
| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY | Grand Totals |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Day Shift - 0600 to 1400 | | | | | | | | |
| Residents | 341 | 299 | 284 | 303 | 389 | 435 | 347 | |
| Visitors | 323 | 215 | 218 | 239 | 280 | 302 | 325 | |
| Services | 29 | 344 | 390 | 396 | 478 | 414 | 173 | |
| Day Shift - Totals | 693 | 858 | 892 | 938 | 1147 | 1151 | 845 | 6524 |
| Swing Shift - 1400 to 2200 | | | | | | | | |
| Residents | 319 | 422 | 468 | 420 | 530 | 598 | 395 | |
| Visitors | 395 | 455 | 410 | 422 | 459 | 642 | 487 | |
| Services | 18 | 55 | 81 | 94 | 89 | 95 | 36 | |
| Swing Shift - Totals | 732 | 932 | 959 | 936 | 1078 | 1335 | 918 | 6890 |
| Grave Shift - 2200 to 0600 | | | | | | | | |
| Residents | 43 | 44 | 32 | 33 | 47 | 106 | 98 | |
| Visitors | 25 | 34 | 18 | 24 | 35 | 57 | 57 | |
| Services | 4 | 4 | 4 | 4 | 4 | 0 | 0 | |
| Grave Shift - Totals | 72 | 82 | 54 | 61 | 86 | 163 | 155 | 673 |
| Daily Totals | 1497 | 1872 | 1905 | 1935 | 2311 | 2649 | 1918 | 14087 |
| Daily Totals RESIDENTS | 703 | 765 | 784 | 756 | 966 | 1139 | 840 | 5953 |
| Daily Totals VISITORS | 743 | 704 | 646 | 685 | 774 | 1001 | 869 | 5422 |
| Daily Totals SERVICES | 51 | 403 | 475 | 494 | 571 | 509 | 209 | 2712 |



CAPISTRANO BAY DISTRICT APRIL 2010 Main Gate Daily Totals



CAPISTRANO BAY DISTRICT
APRIL 2010
Main Gate Hourly Traffic Flow





CAPISTRANO BAY DISTRICT VIOLATION / CITATION SUMMARY REPORT APRIL 2010

| Date: | Time: | Location: | Plate No: | Make / Model | Color | Description / Info |
|---------|-------|----------------------------|-------------|-------------------|--------|------------------------------------|
| 4/2/10 | 0715 | 35315 | CA-6V53551 | Ford/F150 | White | Firelane parking violation |
| 4/2/10 | 0715 | 35315 | CA-7S0098 | Nissan/Titan | Silver | Firelane parking violation |
| 4/2/10 | 0745 | 35093 | UT-A436VR | Cadillac/Escalade | White | Firelane parking violation |
| 4/2/10 | 2250 | 35511 | NM-KSS834 | Nissan/Xterra | Red | Firelane parking violation |
| 4/3/10 | 2250 | 35561 | CA-4ZYM400 | Honda/Accord | White | Firelane parking violation |
| 4/6/10 | 1623 | Radar @ 391, Stopped @ 195 | CA-5NZD214 | Infiniti/G20 | Green | Speeding |
| 4/4/10 | 0011 | Between 35221 and 35225 | CA-GIM563 | Nissan/Rogue | Black | Firelane parking violation |
| 4/6/10 | 2300 | 35577 | CA-SNUU254 | GMC/Yukon | Gold | Firelane parking violation |
| 4/11/10 | 0631 | 071 | OR-116-DPS | VW/Jetta | White | No Guest Pass Vissable |
| 4/14/10 | 2048 | 481 | CA-6ASK148 | Suburu/WRX | Blue | Speeding |
| 4/16/10 | 1818 | 35083 | CA-6SIJ156 | Chevy | Blue | Obstucting Traffic |
| 4/17/10 | 1836 | 35697 | CA-7N51353 | Toyota/Truck | White | Obstucting Traffic |
| 4/17/10 | 2345 | 35587 | CA-5XTX931 | Honda/CRV | Black | Firelane parking violation |
| 4/24/10 | 0615 | 511 | CA-7K61954 | Chevy/Silverado | Gray | Illegally Parked |
| 4/25/10 | 0104 | 35765 | VIN-A511817 | Lexus/IS250 | White | Firelane parking violation |
| 4/30/10 | 1205 | 35679 | CA-FLM654 | Ford | Grey | illegally Parked or Stored vehicle |
| | | | | | | |

CAPISTRANO BAY DISTRICT

Incident Summary Report

April-2010

| REPORT DATE | TIME | CLASSIFICATION | INCIDENT LOCATION | PERSON(S) NOTIFIED | POLICE | COMMENTS |
|-------------|------|---|-------------------|--------------------|--------|---------------------|
| 4/6/2010 | 1503 | False Alarm reported | 35787 Beach Road | Securitas | No | Incident Documented |
| 4/8/2010 | 1653 | inappropriate behavior (Son of residents) | #845 | Securitas | YES | Incident Documented |
| 4/17/2010 | 0157 | SPEEDING | 35577 Beach Road | Securitas | YES | Incident Documented |
| 4/19/2010 | 1813 | inappropriate behavior (Son's of residents) | 35677 Beach Road | Securitas | No | Incident Documented |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |



Capistrano Bay Community Services District
Budget vs. Actual
Statements of Revenues, Expenses, and Changes in Net Assets
Budget vs Actual Apr 2010

| | Apr 10 | Budget | Jul '09 - Apr 10 | YTD Budget | Annual Budget |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|
| Ordinary Income/Expense | | | | | |
| Income | | | | | |
| 4010 · Property Tax Revenue | 204,822.24 | 176,257.00 | 600,733.51 | 564,064.00 | 594,845.00 |
| 4030 · User Fee Revenue | 0.00 | | 223,967.03 | 229,262.00 | 229,262.00 |
| 4080 · Summer Trash Collection | 0.00 | | 3,600.00 | 3,000.00 | 3,000.00 |
| 4090 · Miscellaneous Revenue | 0.00 | 41.67 | 163.97 | 416.70 | 500.00 |
| 4100 · Interest Income | 18.19 | | 207.29 | 37,500.00 | 50,000.00 |
| 4130 · Development Impact Fee Revenue | 0.00 | 1,458.33 | 2,434.51 | 14,583.30 | 17,500.00 |
| 4190 · County Gate Closure Revenue | 0.00 | | 4,000.00 | 4,000.00 | 4,000.00 |
| Total Income | 204,840.43 | 177,757.00 | 835,106.31 | 852,826.00 | 899,107.00 |
| Expense | | | | | |
| 0100 · Salary/Wages | 10,080.26 | 12,250.00 | 108,422.53 | 122,500.00 | 147,000.00 |
| 0306 · Health Insurance | 1,440.10 | 1,216.67 | 14,219.78 | 12,166.70 | 14,600.00 |
| 0350 · Workers Comp Insurance | 296.00 | 350.00 | 2,284.88 | 3,500.00 | 4,200.00 |
| 0700 · Communications | 272.49 | 350.00 | 3,223.51 | 3,500.00 | 4,200.00 |
| 1100 · Liability Insurance | 974.82 | 967.50 | 9,539.20 | 9,675.00 | 11,610.00 |
| 1300 · Equipment | 0.00 | 47.92 | 0.00 | 479.20 | 575.00 |
| 1400 · Maint. Bldg. Improvements | | | | | |
| 1400.01 · Paint Bldg. | 1,284.08 | | 1,634.08 | 1,700.00 | 1,700.00 |
| 1400.03 · Plumbing & Electrical | 0.00 | | 346.00 | | |
| 1400.04 · Misc. Service | 225.50 | 333.33 | 2,140.50 | 3,333.30 | 4,000.00 |
| 1400.05 · Contracted Maint. | 441.00 | 1,775.00 | 15,559.24 | 17,750.00 | 21,300.00 |
| 1400.06 · Block Wall Repair | 0.00 | 250.00 | 1,920.00 | 2,500.00 | 3,000.00 |
| 1400.07 · Drain Filter Maintenance | 0.00 | | 2,144.10 | | 5,000.00 |
| 1400.08 · Winter Flood Cleanup | 158.21 | | 4,146.36 | 1,900.00 | 1,900.00 |
| Total 1400 · Maint. Bldg. Improvements | 2,108.79 | 2,358.33 | 27,890.28 | 27,183.30 | 36,900.00 |
| 1600 · Memberships | 0.00 | 235.42 | 2,239.00 | 2,354.20 | 2,825.00 |
| 1800 · Office Expense | 165.55 | 458.33 | 4,830.08 | 4,583.30 | 5,500.00 |
| 1900 · Professional Services | | | | | |
| 1900.01 · Legal Expenses | 0.00 | 416.67 | 1,022.00 | 4,166.70 | 5,000.00 |
| 1900.03 · Pavement Consultant | 0.00 | | 0.00 | | 3,700.00 |
| 1900.04 · CR&R Trash | 3,097.23 | 2,883.33 | 34,319.05 | 28,833.30 | 34,600.00 |
| 1900.05 · District Auditing Services | 1,596.00 | | 8,603.00 | 7,300.00 | 12,500.00 |
| 1900.06 · Sand Grading | 747.67 | 350.00 | 2,845.67 | 3,500.00 | 4,200.00 |
| 1900.07 · MPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1900.08 · Medical Exam | 0.00 | 41.67 | 0.00 | 416.70 | 500.00 |
| 1900.10 · Checking Acct. Serv. Fees | 0.00 | 20.83 | 76.45 | 208.30 | 250.00 |
| 1900.11 · LCP Committee | 0.00 | | 600.00 | | 6,000.00 |
| 1900.12 · Securitas | 28,645.74 | 29,155.25 | 291,549.06 | 291,552.50 | 349,863.00 |
| 1900.13 · Computer Consultant | 0.00 | 33.33 | 0.00 | 333.30 | 400.00 |
| 1900.14 · Bookkeeping Services | 862.50 | 670.83 | 6,422.74 | 6,708.30 | 8,050.00 |
| Total 1900 · Professional Services | 34,949.14 | 33,571.91 | 345,437.97 | 343,019.10 | 425,063.00 |
| 1901 · County Fees Prop Tax | 4,646.64 | 487.25 | 5,624.15 | 4,872.50 | 5,847.00 |

Capistrano Bay Community Services District
Budget vs. Actual
Statements of Revenues, Expenses, and Changes in Net Assets
Budget vs Actual Apr 2010

| | Apr 10 | Budget | Jul '09 - Apr 10 | YTD Budget | Annual Budget |
|--|-------------------|-------------------|-------------------------|-------------------|----------------------|
| 2100 · Rents/Leases Equipment | -250.00 | 221.25 | 1,846.25 | 2,212.50 | 2,655.00 |
| 2200 · Rent/Leases Bldg. Improvements | 103.50 | 229.17 | 1,808.00 | 2,291.70 | 2,750.00 |
| 2300 · Small Tools & Instruments | 10.32 | 116.67 | 1,278.41 | 1,166.70 | 1,400.00 |
| 2400 · Special Department Expense | 0.00 | 425.00 | 3,660.91 | 4,250.00 | 5,100.00 |
| 2600 · Transportation Travel-General | 103.07 | 77.08 | 636.60 | 770.80 | 925.00 |
| 2603 · Transportation Travel-Manager | 325.00 | | 3,298.48 | | |
| 2700 · Meeting & Conferences | 0.00 | 75.00 | 0.00 | 750.00 | 900.00 |
| 2800 · Utilities | 786.27 | 1,000.00 | 8,288.53 | 10,000.00 | 12,000.00 |
| 2900 · Depreciation Expense | 3,958.69 | | 39,586.90 | | |
| 4000 · Fixed Assets Equipment | 0.00 | | 0.00 | | |
| 4200 · Fixed Assets Bldg. & Improv. | 350.00 | 5,925.00 | 1,077.98 | 59,250.00 | 71,100.00 |
| 4600 · General Reserve expense | 14,563.00 | 11,163.08 | 145,942.12 | 111,630.80 | 133,957.00 |
| 4605 · General Reserve - Entry Project | 15,112.40 | | 187,561.84 | | |
| 4700 · Beach Cleanup Expense | 1,095.00 | 833.33 | 3,765.00 | 8,333.30 | 10,000.00 |
| 5020 · Miscellaneous Expense | 0.00 | | -39.62 | | |
| Total Expense | 91,091.04 | 72,358.91 | 922,422.78 | 734,489.10 | 899,107.00 |
| Net Ordinary Income | 113,749.39 | 105,398.09 | -87,316.47 | 118,336.90 | 0.00 |
| Other Income/Expense | | | | | |
| Other Income | | | | | |
| 4035 · RR Parking Revenue | 0.00 | | 38,100.00 | | |
| 4050 · AD99-1 Assessment Collections | 0.00 | | 1,566.40 | | |
| 4055 · AD99-1 Interest Income | 0.79 | | 3,565.10 | | |
| Total Other Income | 0.79 | | 43,231.50 | | |
| Other Expense | | | | | |
| 4295 · RR Parking Expense - OCTA | 0.00 | | 33,684.00 | 35,368.00 | 35,368.00 |
| 4300.02 · AD99-1 Annual Trustee Fee | 0.00 | | 1,561.75 | | |
| 4300.03 · AD99-1 Annual Professional Fees | 0.00 | | 1,785.29 | | |
| 4300.04 · AD99-1 Miscellaneous Expense | 0.00 | | 60.00 | | |
| 4300.05 · AD99-1 County Fees | 0.00 | | 163.09 | | |
| 5010.00 · AD99-1 Interest Expense | 0.00 | | 14,258.34 | | |
| Total Other Expense | 0.00 | | 51,512.47 | 35,368.00 | 35,368.00 |
| Net Other Income | 0.79 | | -8,280.97 | -35,368.00 | -35,368.00 |
| Net Income | 113,750.18 | 105,398.09 | -95,597.44 | 82,968.90 | -35,368.00 |

CAPISTRANO BAY DISTRICT
AGENDA REPORT
May 25, 2010

Financial Reports

ITEM G.3

Collection of Fees for Services

Development Impact Fees –

No outstanding fees due as of 4/30/2010

| | | | |
|---|---|----|----------------------------|
| *Total DIF unpaid as of 3-31-10 | - | \$ | 0.00 |
| Total DIF collected for the current fiscal year - | | \$ | 2434.51 |
| Total DIF collected since the program began - | | \$ | 85,102.00 (approx. figure) |

User Fees – (on a fiscal year billing cycle)

All User Fee accounts have been paid in full as of March 2nd.

RR Parking Fees – (on a calendar year billing cycle)

The billing for 2010 went out in November and is 100% paid as of 1-31-10.

Summer Trash Collection Fees –

The 2010 summer program will get underway in June. CR&R has been notified. Last year's fees are paid in full.

General Trash Collection Notes -

Please report any damaged trash barrels to the District for replacement at no charge. Check the bottom of your barrels – they wear out like the soles of your shoes and stuff starts to drop out the bottom.

**PLEASE RECYCLE AS MUCH AS POSSIBLE
DON'T SEND RECYCLABLE STUFF TO THE LANDFILL**

KEEP BEACH ROAD GREEN

CAPISTRANO BAY DISTRICT
AGENDA REPORT
May 25, 2010

Entry Project Report

ITEM H.1

Progress Report on the Community Entry Improvement Project

Clearing and grubbing of existing vegetation, fences, block walls, asphalt parking areas, the old copy room, etc. will be complete by Monday, May 24.

Grading is well underway. Rough grade is being established in the section south of the open drainage channel and rough grade for the larger section to the north will be established during the week of May 24.

Palms to be transplanted, as required by the City, have all been moved. It is much too early to tell if they will survive the shock of being uprooted. One of the large queen palms did not survive being dug up. It had trunk rot down at the base and snapped right off when it was wiggled back and forth to pop it loose. All other specimens survived the move (for now).

Our project superintendent, Jim Steinkamp, has been doing a great job in coordinating daily activity along with short and long lead items.

Dave Gutierrez will be present to provide a progress report and answer your questions.

Manager's Priority list

ITEM J.1

5/25/2010

Meeting #559

| # | ITEM DESCRIPTION | PROGRESS/COMMENTS |
|----|--|---|
| 1 | PA/oudspeakers for both patrol vehicles | staff directed to purchase hand held megaphone |
| 2 | | |
| 3 | continue with ongoing block wall repairs | the masonry contractor was notified on April 19th to schedule for more wall repairs |
| 4 | | |
| 5 | Continue monitoring progress by county on Poche water quality control program | See attached report on next page |
| 6 | | |
| 7 | research expense to equip patrol vehicle with audio-video camera | rolling this in with item #8 |
| 8 | research a video camera for recording vehicles leaving the community | recommendation is to include the footings, power supply and conduits into the entry project |
| 9 | | |
| 10 | alert county/city flood control to the minor damage to the outfalls of drains #13and #14 | done. |
| 11 | | |
| 12 | insert the <i>Community Alert Siren System</i> information into the Post Orders | |
| 13 | also include more response info for earthquakes | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |

Meeting #559

CAPISTRANO BAY DISTRICT
AGENDA REPORT
May 25, 2010

Managers Reports

ITEM J.1

POCHE RUNOFF DISINFECTION FACILITY
MAY 17, 2010

UPDATE ON PROGRESS TO ACTIVATE THE SYSTEM

(email from Tom Bonigut at the City of San Clemente)

May 17, 2010

Hi Don:

I heard from the County that the Poche system passed the performance test conducted May 3-7. I don't have data yet, but apparently the system met all of the required benchmarks by a wide margin. The contractor had been working on the system for several weeks to adjust and optimize its treatment and cleaning cycles. The County is now working to accept the system and place it into service. I don't have specific dates yet, but will share with you once I get more details.

*Tom Bonigut, P.E.
Assistant City Engineer
City of San Clemente - Public Works Dept.
910 Calle Negocio, Suite 100
San Clemente, CA 92673
(949) 361-6187*

Meeting #559

CAPISTRANO BAY DISTRICT
AGENDA REPORT
May 25, 2010

Manager's Reports

ITEM J.2

Review of Fourth of July Community Safety Plan

It was agreed last year that the District would implement the same safety plan as was used in 2009.

Fourth of July lands on Sunday – I confirmed with the City that fireworks will be from the same barge in the harbor, getting underway at 9 PM.

I have ordered and confirmed a reservation for three 350cc Quad ATV's. They will be picked up in Orange the Friday before the big weekend and returned on Monday.

Securitas is on notice and confirmed to provide 3 special officers (armed), 8 two-way radios with chargers – set to our existing radio frequency. The officers will report to duty on Sunday at 3:00 PM and remain on duty thru 11:00 PM (or later if there is a clear and present need).

Securitas officers have been briefed on the OT requirements for the day: each officer will come on duty one hour early to provide sufficient overlap between shifts for adequate exchange of information and details plus there will be one additional officer working a tag-team arrangement at the guard shack (from 2 PM to 10 PM) for answering phones and assisting with traffic control.

Lastly, our police officer, Matt Sokol, will be on duty from 2:00 PM thru 11:00 PM (or later if needed, same as the 3 special armed officers).

Looking ahead to the tide calendar, mother nature will be on our side this year as the quarter-moon lunar phase lands on the fourth. This will give our beach patrol officers much more latitude in moving up and down the beach for the entire period. Last year access along the entire beach was seriously hampered due to the evening high tide.

As with last year, it was clearly to the benefit of the safety program and the property owners for me to be on duty so you can expect the same this holiday as well.