

**REGULAR MEETING #561**  
**CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS**  
**MINUTES**  
**July 27, 2010**

**OPEN MEETING – 6:30 PM**  
**Palisades United Methodist Church**  
**27002 Camino de Estrella, Capistrano Beach, CA 92624**

**A. CALL TO ORDER**

Board President Bell called the meeting to order at 6:30 PM.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Directors Present: Bell, Bancroft & Levinson  
Directors Absent: Laster & Schwartz  
Staff Present: Manager Russell  
Guests Present: Brian Sanchez of Securitas

**D. PUBLIC COMMENTS**

There were no public comments.

**E. APPROVAL OF MINUTES**

*1. Meeting #560 of June 29, 2010*

*The minutes were not prepared nor ready for approval. This item has been postponed to the August Board meeting.*

**F. SECURITY ACTIVITY REPORT**

*1. The monthly report for June 2010 was presented for review.*

Manager Russell reported that there were mechanical problems with two of the three ATV's for the beach which resulted in having only one quad unit working and much less patrolling of the beach than was intended. During the Manager's own inspection of the beach he was aware of some fireworks going off but reported that he received no phone calls or email complaints from any property owners regarding fireworks issues. Director Bancroft commented that it was fairly quiet on his end of the beach.

**G. FINANCIAL REPORT**

*1. The claims and transmittals were presented for review.*

*2. Monthly expenses and year to date reports through June were presented for review.*

President Bell commented we have no interest being earned on District reserves and maybe it's time to put our reserves back into an earning account. Director Bancroft asked staff to check with the bank as the FDIC protection on non-interest bearing accounts may have changed as of July 1.

3. *Draft Budget for FY2011*

President Bell requested a budget workshop for Tuesday, August 3<sup>rd</sup> at 10 am to review the proposed District operating budget.

**H. ENTRY PROJECT PROGRESS REPORT**

Project Consultant Dave Gutierrez was not present at this meeting. President Bell suggested that Mr. Gutierrez come to the budget workshop on Tuesday and present his progress report and clarify the details in the entry project budget and directed staff to schedule this meeting for 9:30 am.

**I. COMMITTEE REPORTS**

1. *LCP Committee*

Manager Russell reported that the annual MHTL survey was performed last week.

2. *CBRA Activity Report including Quality of Life Committee*

There was no report or discussion.

**J. MANAGER'S REPORTS**

1. *Review of Manager's Priority List*

This item is on hold until the community entry improvement project is complete.

**K. OLD BUSINESS**

*There was no old business*

**L. NEW BUSINESS**

Manager Russell reported that Director Laster submitted a letter indicating that he is stepping down from the Board of Directors effective immediately. President Bell directed staff to post a notice tomorrow on the community bulletin board and to send a notice out to the property owners by email announcing this vacancy and also the vacancies that are due to term out this coming December.

**M. WRITTEN COMMUNICATIONS**

*There were no written communications*

**N. BOARD AND STAFF COMMENTS**

*There were no board or staff comments*

**O. ADJOURNMENT**

The meeting was officially adjourned at 8:02 PM.

Regular Meeting #561  
July 27, 2010

**ATTEST:**

State of California                    )  
County of Orange                    )ss  
Capistrano Bay District            )

**I, Donal S. Russell**, Manager of the Capistrano Bay Community Services District hereby certify that this is an *APPROVED* copy of the Minutes of meeting #561 held on July 27th, 2010.

***Donal S. Russell***  
DONAL S. RUSSELL, Manager

***August 20, 2010***  
DATE