

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 562  
AGENDA**

**Tuesday, August 31, 2010  
CLOSED SESSION – 6:00 PM  
REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC  
Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

*At this time the President must report any action taken during the closed session.*

**E. APPROVAL OF MINUTES**

1. Regular meeting #560 held on June 29, 2010 .
2. Regular meeting #561 held on July 27, 2010.
3. Budget workshop held on August 3, 2010.

**F. SECURITY ACTIVITY REPORT**

1. [\*One month period for July, 2010 \(Securitas\).\*](#)

**G. FINANCIAL REPORT**

1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.
2. [\*Report of monthly expenses and year to date status through July 31, 2010.\*](#)

**H. ENTRY PROJECT REPORT**

1. Presentation by District project consultant Dave Gutierrez.

**I. COMMITTEE REPORTS**

*1. LCP Committee*

Manager Russell will report on the most recent MHTL survey conducted in mid-July.

*2. CBRA Activity Report (QLC is now part of the CBRA)*

There is no written report.

**J. MANAGER’S REPORTS**

*1. Review of manager’s PRIORITY list.*

**K. OLD BUSINESS**

*There is no old business*

**L. NEW BUSINESS**

*There is no new business.*

**M. WRITTEN COMMUNICATIONS**

*There were no written communications*

**N. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

**O. ADJOURNMENT**

**ATTEST**

**State of California**                    )  
**County of Orange**                    )ss  
**Capistrano Bay District**            )

**I, DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, August 27th at 5:00 PM.

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Donal S. Russell, Manager  
Capistrano Bay Community Services District

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Date