

**REGULAR MEETING #563**  
**CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS**  
**MINUTES**  
**September 28 2010**  
**OPEN MEETING – 6:30 PM**  
**Palisades United Methodist Church**  
**27002 Camino de Estrella, Capistrano Beach, CA 92624**

**A. CALL TO ORDER**

Board President Bell called the meeting to order at 6:39 PM.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Directors Present: Bell, Bancroft, & Schwartz  
Directors Absent: Levinson (Laster resigned on 7-27-10)  
Staff Present: Manager Russell  
Guests Present: Brian Sanchez of Securitas

**D. PUBLIC COMMENTS**

Mary Limebrook, Beach Road resident, was present and addressed the Board regarding her wish to have the bronze Dolphin Statue moved back to its original location in front of the guard shack. Director Bancroft pointed out that the Board felt the dolphin statue could be blocking the view of incoming vehicles over in the new residents-only lane. Previously with only one incoming lane the gate officer could easily see around the statue but with two incoming lanes the visibility is screened to the new lane. Director Schwartz pointed out that landscape uplighting is planned for the area around the present location which will give it more of presence. President Bell recommended that this item be submitted to the CBRA for consideration and a decision.

**E. APPROVAL OF MINUTES**

*1. Meeting #560 of June 29, 2010*

Motion was made by Director Schwartz, seconded by Director Bancroft and passed 3-0-1 (Levinson absent tonight) to approve the minutes of meeting #560 of June 29, 2010.

*2. Meeting #562 of August 31, 2010*

Motion was made by President Bell, seconded by Director Bancroft and passed 3-0-1 to approve the minutes of meeting #562 of August 31, 2010.

**F. SECURITY ACTIVITY REPORT**

*1. The monthly report for July 2010 was presented for review.*

Brian Sanchez of Securitas announced that the security staff of Capistrano Bay District was awarded a safety citation by Securitas for managing personnel and traffic movement through the community entry during the construction project without a single accident or injury. There will also be a visit sometime in October from a group of Chinese business managers researching private security operations in America and Capistrano Bay is on their agenda of representative sites for show-and-tell.

Director Schwartz commented on the District's speed control program and recommended that consideration be given to directing the District's police officer to be less sympathetic with speed violators in the community. Concern stems from too many 'warnings' being issued for speed violators and too many violations of the speed limit being recorded altogether.

Another topic of concern voiced by President Bell was the issue of how to deter vehicle break-ins in the community. Brian Sanchez recommended that the patrol officers conduct a more random patrol schedule up and down the road along with frequent reminder notices to the community to keep windows rolled up, doors locked and valuables hidden from view AND to ensure that all street lights are working at all times.

**G. FINANCIAL REPORT**

*1. The claims and transmittals were presented for review.*

*2. Monthly expenses and year to date reports through August were presented for review.*

President Bell asked about the reimbursement during the month that is coded to an account that he is unfamiliar with and wants an explanation from the bookkeeper regarding what appears to be a 'hidden' account. Additional questions by the Directors were isolated to the next agenda item.

**H. ENTRY PROJECT PROGRESS REPORT**

Director Bancroft requested a report for next month estimating the amount of expense remaining to complete the project. Mgr. Russell reported that the project is 99% complete and he and Dave are currently working to eliminate the punch list items and get final inspections.

**I. COMMITTEE REPORTS**

*1. LCP Committee*

There was no report for this item.

*2. CBRA Activity Report including Quality of Life Committee*

There was no report or discussion.

**J. MANAGER'S REPORTS**

*1. Review of Manager's Priority List*

This item is on hold until the community entry improvement project is complete.

**K. OLD BUSINESS**

*There was no old business*

**L. NEW BUSINESS**

*1. Proposal to change the gate computer software program to a new system.*

Mr. Greg Coon of DwellingLIVE gave a powerpoint presentation of a new and very competitive gate access software program that is currently competing with GateWorks. He took the Board through a simulated access to the system and demonstrated how much more user-friendly this new system is compared to GateWorks. This new system is also more cost effective than GateWorks. The Board expressed a positive reaction and is very interested

