

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 567
AGENDA**

**Tuesday, February 22, 2011
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC
Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. *Regular meeting #566 held on January 25, 2011 .*
2. [*Discussion to get minutes approved earlier than 30 days after the meeting.*](#)

F. SECURITY ACTIVITY REPORT

1. [*One month period for January, 2011 \(Securitas\).*](#)

G. FINANCIAL REPORT

1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.
2. [*Report of monthly expenses and year to date status through January 31, 2011.*](#)
3. [*Collection of fees for services.*](#)
4. *New bank signature card for ALL directors*

H. ENTRY PROJECT and ADMINISTRATION OFFICE RELOCATION

1. [*Punch list items remaining for Entry Project*](#)
2. [*Discussion regarding the future permanent location of the District office.*](#)
Including written communications from property owners.

I. COMMITTEE REPORTS

1. LCP Committee

There is no written report

2. [CBRA Activity Report](#)

Written comments by CBRA President Carole Wunderly regarding the dolphin statue and relocating the District office.

J. MANAGER’S REPORTS

1. [Review of manager’s PRIORITY list.](#)

K. OLD BUSINESS

1. [Dolphin statue proposal/Bill Limebrook](#)

L. NEW BUSINESS

1. [Discussion regarding future District improvement projects](#)

SDGE may schedule a representative to provide general comments and take questions regarding undergrounding of overhead utilities.

M. WRITTEN COMMUNICATIONS

There were no written communications

N. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

O. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, February 18, 2011 at 5:00 PM

[Donal S. Russell](#)

Donal S. Russell, Manager
Capistrano Bay Community Services District

[February 18, 2011](#)

Date