

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 583
AGENDA**

**Tuesday, July 31st, 2012
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC**

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

Receive and File – No discussion is necessary unless there is a question about the item

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL /INTRODUCTION OF WEBB MGMT. PERSONNEL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. Regular meeting #582 held on June 26th, 2012. (action item)

F. SECURITY ACTIVITY REPORT

1. One month period for June, 2012 (Securitas). (discussion item)

G. FINANCIAL REPORT

1. Monthly Payment Claims (receive and file)

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. Report of monthly expenses and year to date status through June 30, 2012. (discussion)

3. Collection of fees for services. (discussion)

4. Discussion of minor revisions to the FY13 Budget . (discussion/action)

H. ADMINISTRATION OFFICE RETURN TO BEACH ROAD (discussion)

The Board has not reached any decision yet regarding an alternative to not being permitted to bring the District office back to the Community. In the meantime, the Manager will be working between the small cubicle office in the rear of the guard building and the offsite office over in the Doheny Village area.

I. COMMITTEE REPORTS

1. LCP Committee

The annual Mean High Tide Line survey was performed on Tuesday, June 12th and will be reported on at tonight's meeting.

2. CBRA Activity Report

CBRA President Sheila Bullock may provide a verbal report.

J. MANAGER'S REPORTS

1. Webb Community Mgmt.

2. Grand Jury Report response and review of manager's PRIORITY list (discussion/direction)

3. Community entrance area (discussion)

4. Beach Road pavement sealcoating project.

K. OLD BUSINESS

There is no old business.

L. NEW BUSINESS

There is no new business.

M. WRITTEN COMMUNICATIONS

There were no written communications this month.

N. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

O. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, July 27th, 2012 at 5:00 PM.

Donal S. Russell
Donal S. Russell, Manager
Capistrano Bay Community Services District

July 27, 2012
Date