

CAPISTRANO BAY DISTRICT  
AGENDA REPORT  
*October 30, 2012*

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*Administration Office Relocation*

ITEM H.1

District Admin Office on Beach Road

The District has been issued a Coastal Development Permit for approval to reconstruct the existing pipeline at Storm Drain No. 2 at 35125 Beach Road (vacant lot).

Additionally, the District will be granted the required Grading Permit by the end of the month.

Under these two permits, the District will be making use of a portable construction office for the time the permits are in force:

- 24 months for Coastal Development Permits
- 180 days for construction permits

The temporary construction office will be delivered to the District on October 30<sup>th</sup> and will be placed near the north end of the new overflow parking area that was developed in 2010.

The office will be used for administrative needs related to the storm drain reconstruction as well as other District administrative requirements.

Conversely, the currently rented offsite District office is being vacated on October 31<sup>st</sup> and the Manager will return to conducting his duties and responsibilities from within the community beginning on November 1<sup>st</sup>.