

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 586
AGENDA**

**Tuesday, October 30, 2012
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC**

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

Receive and File – No discussion is necessary unless there is a question about the item

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. REVIEW OF APPOINTMENT PROCEDURES, APPROVAL OF MINUTES and SWEARING IN OF NEW BOARD MEMBER

1. *Review of Directors appointment procedures from October 2nd meeting and report of special Board meeting held on Monday, October 15, 2012 (discussion item)*
2. *Approval of minutes of meeting #585 of October 2, 2012. (action item)*
3. *Swearing in of new Director Kurtis Breeding*

F. SECURITY ACTIVITY REPORT

1. *One month period for September, 2012 (Securitas). (discussion item)*
2. *Request for one additional security camera at the guard building (discussion)*

G. FINANCIAL REPORT

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through September 30, 2012. (discussion)*
3. *Consideration of DRAFT Resolution No. 10-30-12-1, "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAPISTRANO BAY DISTRICT ESTABLISHING DUTIES AND RESPONSIBILITIES AND LEVEL OF AUTHORITY FOR THE DISTRICT MANAGER AND AGENT." (discussion/possible action)*

H. ADMINISTRATION OFFICE RETURN TO BEACH ROAD (discussion)

1. *Report on the use of a temporary construction office and the close of the offsite office.*

I. COMMITTEE REPORTS

1. *CBRA Activity Report*

No report has been submitted and CBRA President Sheila Bullock is on vacation.

J. MANAGER'S REPORTS

1. *Webb Community Management (discussion)*
2. *Review of pavement maintenance repair and sealcoating (discussion)*
3. *Mgr's Priority List (discussion/possible action)*

K. OLD BUSINESS

There is no old business.

L. NEW BUSINESS – ROCKS ON THE BEACH - GUEST SPEAKER DAVID SKELLY

1. *Presentation by Mr. Dave Skelly, a coastal engineer, discussing the topic of rocks on the beach and sand loss.*

M. WRITTEN COMMUNICATIONS

1. *The Board received a letter from Beach Road resident Sheila Bullock, regarding the issue of Director appointments (discussed under agenda item E.1).*

N. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

O. ADJOURNMENT

ATTEST

State of California)
 County of Orange)ss
 Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, October 26th, 2012 at 5:00 PM.

Donal S. Russell
 Donal S. Russell, Manager

October 26, 2012
 Date

Capistrano Bay Community Services District