

CAPISTRANO BAY DISTRICT  
AGENDA REPORT  
January 30, 2013

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*Administration Office Relocation*

ITEM H.1

District Admin Office on Beach Road/Pedestrian Safety

The District anticipates returning the admin. office back to the Community sometime in February when the construction permit is issued for the storm drain reconstruction project at 35121/125 Beach Road (read further details under report item J.2)

Safety concerns at the community entrance gate area

There is a valid safety concern for District staff and visitors who walk in the driveways to get into the guard shack. There are no sidewalks leading directly up to the building and anyone going to the gate office must, at some point, leave the relative safety of the sidewalk and cross one or two driveways to reach the building.

A recent incident involving a close call between a pedestrian and a vehicle passing through the gates has given cause for extreme concern about the safety of anyone walking in the driveways.

For a long time, the option to relocate the District office back inside the small office in the rear of the guard shack was considered. However, in the interests of public safety, it was decided that the pedestrian activity around the building should be reduced to the greatest extent possible. Locating the District Manager back into the guard shack building would place more staff and all District visitors at risk for being struck by a passing vehicle or for a possible trip and fall over the various driveway curbs and planters.

Therefore, when the storm drain permit is issued the District will be utilizing the old admin office concurrently as a temporary construction office and will place the structure in the parking area on the railroad side just to the south of the community entrance.