

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 588
AGENDA**

**Wednesday, February 6th, 2013
*CLOSED SESSION – 6:00 PM
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC**

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

Receive and File – No discussion is necessary unless there is a question about the item

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL & SWEARING IN OF NEW DIRECTORS

1. Director Ambrose Masto is accepting a second term, having fulfilled the remaining year of outgoing Director Steve Schwartz's term last year and Max Trette is joining the Board as a new Director. Both Directors' terms will expire in December 2016.

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. Approval of minutes of meeting #587 of December 4th, 2012. (action item)

F. SECURITY ACTIVITY REPORT

- 1. Two month period for November and December, 2012 (Securitas). (discussion item)*
- 2. Discussion regarding speeding in the community*

G. FINANCIAL REPORT

1. Monthly Payment Claims (receive and file)

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through December 31, 2012. (discussion)*

H. ADMINISTRATION OFFICE RETURN TO BEACH ROAD (discussion)

The admin. office can be returned to the Community on a temporary basis under the permit being issued soon for the storm drain improvement project (follow up info under agenda item J.2).

1. Safety issue at the entrance gate

Discussion regarding the hazards for staff and visitors in the driveways around the guard shack.

I. COMMITTEE REPORTS

1. CBRA Activity Report

No report has been submitted by CBRA.

J. MANAGER’S REPORTS and OLD BUSINESS

1. Webb Community Management monthly report (discussion)

2. Storm Drain No. 2 progress report (discussion)

3. Update on Short Term Rental issue with the City

4. Follow up on Securitas personnel issue discussed at last meeting re: 35621

5. Aerial photo map of Beach Road posted on Coastal Commission website

6. Guidelines for directing property owners in dealing with the public on the beach

7. Parking development at 35283 Beach Road

8. Mgr’s Priority List (discussion/possible action)

K. NEW BUSINESS (discussion and possible action)

1. Review of proposed revisions to Ordinance No. 06-202 regarding vehicle parking.

L. WRITTEN COMMUNICATIONS (discussion)

1. There were no written communications this month.

2. Schedule date in February for Directors’ progress meeting with Webb Mgmt.

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Saturday, February 2nd, 2013 at 5:00 PM.

Donal S. Russell

February 2, 2013

Donal S. Russell, Manager
Capistrano Bay Community Services District

Date