

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 589  
AGENDA**

**Tuesday, February 26th, 2013  
REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC**

**Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**Clarification:**

*Action Item – This means the Board must approve an item by motion and a majority vote*

*Discussion Item – This means no Board approval is required*

*Receive and File – No discussion is necessary unless there is a question about the item*

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL & SWEARING IN OF NEW DIRECTOR & NOTICE OF VACANCY**

*1. Director Ambrose Masto has accepted a second term, having fulfilled the remaining year of outgoing Director Steve Schwartz's term last year and Max Trette, who was selected to fill the second vacancy is no longer available, thus creating a new vacancy on the Board.*

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**E. APPROVAL OF MINUTES**

*1. Approval of minutes of meeting #588 of February 6th, 2013. (action item)*

**F. SECURITY ACTIVITY REPORT**

*1. One month period for January, 2013 (Securitas). (discussion item)*

*2. Discussion regarding the services of Securitas Security Service.*

The Board will dedicate a majority of this meeting to an open discussion of the service currently being provided by Securitas Security Services, to hear any problems and to explore and consider solutions for improvement. Homeowners are invited to speak and share any concerns they have with the quality of service by Securitas. Securitas management will be present to answer questions (*the District has received 15 written communications from homeowners regarding the security service in the community*).

**G. FINANCIAL REPORT**

*1. Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

*2. Report of monthly expenses and year to date status through January 31, 2013. (discussion)*

**H. ADMINISTRATION OFFICE RETURN TO BEACH ROAD** *(discussion)*

The admin. office can be returned to the Community on a temporary basis under the permit being issued soon for the storm drain improvement project.

**I. COMMITTEE REPORTS**

*1. CBRA Activity Report*

No report has been submitted by CBRA.

**J. MANAGER’S REPORTS and OLD BUSINESS**

*1. Webb Community Management monthly report (discussion)*

*2. Consideration of a sixth surveillance camera at the guard shack (possible action)*

*3. Mgr’s Priority List (discussion/possible action)*

**K. NEW BUSINESS** *(discussion and possible action)*

There is no new business this month

**L. WRITTEN COMMUNICATIONS** *(discussion)*

Communications this month were all regarding security services and presented under agenda item F.2.

**M. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

**N. ADJOURNMENT**

**ATTEST**

State of California )  
County of Orange )ss  
Capistrano Bay District )

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, February 22nd, 2013 at 5:00 PM.

Donal S. Russell

February 22, 2013

Donal S. Russell, Manager  
Capistrano Bay Community Services District

Date