

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 594
AGENDA**

**Tuesday, July 30th, 2013
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC**

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

Receive and File – No discussion is necessary unless there is a question about the item

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. *Approval of minutes of meeting #593 of June 25th, 2013. (action item)*

F. SECURITY ACTIVITY REPORT

1. *One month period for June, 2013 (Securitas). (discussion item)*

2. *Review of proposed revision to annual service contract*

3. *District Ordinance No. 06-203 and Dana Point news relating to firepits on the beach.*

G. FINANCIAL REPORT

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through June 30th, 2013. (discussion)*

3. *Review of recent invoices from Bemus Landscaping and Luna Landscape Service*

H. DISTRICT ADMINISTRATION OFFICE/PERMITS (discussion)

The modular District office will be permitted to remain in its present location while the applications for permits are being processed. The District is being required to process a Zone Change application and a Coastal Development Permit.

I. COMMITTEE REPORTS

- 1. *CBRA Activity Report*

No report has been submitted by CBRA.

J. MANAGER’S REPORTS and OLD BUSINESS

- 1. *Pavement Maintenance Project/Slurry Sealcoating (discussion)*

This project has been postponed to a new start date in September. The first notice to homeowners will go out in the early August as soon as the start date is confirmed.

- 2. *Guard Shack interior remodel progress (discussion)*

Work remaining: counter tops, 1 more cabinet to install, minor drywall patching, paint, set/finish sink/faucets and light fixtures.

- 3. *Report of Storm Drain Damage From Recent High Tides*
- 4. *Webb Community Management monthly report (discussion)*
- 5. *Mgr’s Priority List (discussion/possible action)*

K. NEW BUSINESS (discussion and possible action)

- 1. *Efforts to Quantify the Impact from Vacation Rental Activity.*

L. WRITTEN COMMUNICATIONS (discussion)

- 1. *Request by Homeowner at 35235 to construct trash enclosure.*

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, July 26th, 2013 at 5:00 PM.

Donal S. Russell

Donal S. Russell, Manager
Capistrano Bay Community Services District

July 26, 2013

Date