

Meeting #595

CAPISTRANO BAY DISTRICT
AGENDA REPORT
October 1, 2013

Financial Reports

ITEM G.3

Review of Bemus Landscaping Annual Service Contract Increase

This item has been postponed to June to correspond to the close of our fiscal year. Bemus had thought our budget cycle ran from January through December.

For review, the attached bid comparison from 2011 is provided to show how Bemus matched up to the local competition.

LANDSCAPE MAINTENANCE PROPOSALS

February 4, 2011

<u>ITEM</u>	<u>Bemus</u>	<u>Green</u>	<u>Paradise</u>
Monthly Rate	\$450	\$450	\$675
Man hours per week	3 hr + 1	2 hr	2 hr
Comprehensive Proposal	6 pgs	1 pg	2 pgs
Board Meeting Attendance	yes	NIC	NIC
Weekly Status Report (written)	yes	NIC	NIC
Irrigation System Management per Week	yes – 1 hr	yes	yes
Accent Lighting Management	yes	basic	yes
Disease/Insect control	yes	yes	yes
Dump Fees Included	yes	not stated	not stated
Fertilization	yes	yes	yes
Lighting System Repairs/Replace Bulbs	extra	extra	extra
Irrigation System Repairs	extra	extra	extra
Rabbit Control	excluded	excluded	excluded
Mulch Application	extra	extra	extra
Seasonal Color	extra	extra	extra
Tree Trimming	to 15 feet	to 15 feet	to 12 feet
Weed Abatement (chemical and manual)	yes	yes	yes
Site Walkthroughs with Client	monthly	periodic	periodic

Staff recommendation is Bemus Landscape Inc. While the service proposed for all three is fairly similar, the monthly rate compared to man hours each week is clearly optimal with Bemus. After the proposals were submitted I had asked them to price out the following items as they were not included in the initial walk-thru:

<u>ITEM</u>	<u>Bemus</u>	<u>Green</u>	<u>Paradise</u>
Trim bougainvillea at fenceline	included	extra	extra
Fresh water washdown of salt accumulation	included	included	included
Weeding/cattail reeds in drainage ditch	included	extra	extra
Maintenance of planter by north gate	included	included	extra
Blow off leaves/debris in road to first house	included	extra	extra
Trim bird of paradise flower pods	included	included	extra

Bemus Landscape Inc. will provide the largest scope of work with the greatest committed number of man hours for the lowest price.