

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 600**

AGENDA

Tuesday, March 25, 2014

REGULAR MEETING – 6:30 PM

OPEN TO THE PUBLIC

Palisades United Methodist Church

27002 Camino de Estrella, Capistrano Beach, CA

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

*Receive and File – No discussion is necessary unless there is a question about the item
(board member name) – Indicates director who is advocating the item*

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. *Approval of minutes of meeting #599 of February 25th, 2014. (action item)*

F. SECURITY ACTIVITY REPORT (all discussion items)

1. *One month period for February, 2014(Securitas).*
2. *Follow up on Assembly Bill 1102 regarding fire pits (Masto).*
3. *NO PARKING signs for railroad parking areas*
4. *Discussion regarding District Police Officer position*

G. FINANCIAL REPORT

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through February 28, 2014. (discussion)*

3. *Review of draft Reserve Study from Foresight Financial (discussion/approval)*
4. *Reminder to Directors to file the Conflict of Interest Form 700 and Ethics Training*

H. This item is purposely left blank

I. COMMITTEE REPORTS

1. CBRA Activity Report

The annual CBRA Spring Meeting will be held on Saturday, May 17th – mark your calendars.

J. MANAGER’S REPORTS and OLD BUSINESS

1. *Further discussion regarding Directors’ terms expiring/upcoming vacancies*
2. *Review/approval of amendment to the District Encroachment Permit (Ordinance No. 04-204)*
3. *Report of storm drain damage and needed repairs at Drain No. 3 (35195) and No. 9 (35507)*
4. *Webb Community Management monthly report (discussion)*
5. *Mgr’s Priority List (discussion/possible action)*

K. NEW BUSINESS (discussion and possible action)

1. Discussion to consider establishing a Renter Recovery Fee

With the legalization of short term rentals by the City, the District can now legally charge a fee for impact to the community from rental activity.

2. Discussion to consider removal of pavement striping/dotted line on roadway (Breeding)

L. WRITTEN COMMUNICATIONS (discussion)

1. *Security Guard acknowledgement letter from homeowner Bill Matthies*
2. *Re-election of John Withers to LAFCO Board.*

The position of Special Districts’ representative on the LAFCO Board is up for election in May.

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
 County of Orange)ss
 Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, Friday, March 21st at 5:00 PM.

Donal S. Russell
 Donal S. Russell, Manager
 Capistrano Bay Community Services District

March 21, 2014
 Date