

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 603
AGENDA**

**Thursday, June 26, 2014
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC**

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

*Receive and File – No discussion is necessary unless there is a question about the item
(board member name) – Indicates director who is advocating the item*

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. *Approval of minutes of meeting #602 of May 27th, 2014. (action item)*

F. SECURITY ACTIVITY REPORT (all discussion items)

1. *One month period for May 2014 (Securitas).*
2. *Progress report for Assembly Bill 1102 – Regulating Beach Fires*
3. *Discussion regarding leaving the community exit gates open during busy times (Breeding)*
4. *Review of parking problems by construction workers and cleanup responsibilities (Masto)*

G. FINANCIAL REPORT

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through May 31, 2014. (discussion)*

3. Review and possible approval of the Draft Budget for FY15. (action item)

H. DISTRICT ADMIN OFFICE

1. Moving the District Office

The City has notified the District to apply for a Coastal Development Permit. This may result in a proposal to move the office into the Northgate maintenance yard area.

I. COMMITTEE REPORTS

1. CBRA Activity Report

There is no written report. The CBRA may have a verbal report to present.

J. MANAGER’S REPORTS and OLD BUSINESS

1. Short term rentals and rentals in general:

- o data currently being collected on all rental-related costs
- o who is responsible for collection of data on rental activity
- o regular reporting of collected data at board meetings
- o advising all rental agents of firepit, parking and abusive tenant regulations

2. Webb Community Management monthly report (discussion)

3. Mgr’s Priority List (discussion/possible action)

4. Approval of trash enclosure improvements at 35527 and 35567 Beach Road.

During the budget meeting on 6/24/14 the Board approved the proposed trash enclosure projects at 35527 and 35567 Beach Road.

K. NEW BUSINESS (discussion and possible action)

1. Discussion of a general communication policy with the City of Dana Point (Masto)

L. WRITTEN COMMUNICATIONS (discussion)

There were no written communications

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
 County of Orange)ss
 Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Monday, June 23rd at 5:00 PM.

Donal S. Russell

June 23, 2014

Donal S. Russell, Manager
Capistrano Bay Community Services District

Date