

**CAPISTRANO BAY DISTRICT
ANNUAL BUDGET
FOR THE YEAR ENDING JUNE 30, 2015**

6/23/14

6/24/2014

**2015 ANNUAL
BUDGET**

INCOME

User Fee Revenue	\$	226,000
Property Tax Revenue		748,360
Transponder Revenue		2,000
RR Parking Revenue		38,300
Annual Fee for County Gate		5,475
Development Impact Fee		15,000
Summer Trash Program		4,420
Late Fees		-

TOTAL INCOME \$ 1,039,555

EXPENSES

GENERAL & ADMINISTRATIVE:

Annual Financial Audit	\$	10,800
Administrative Expenses ~ Webb		6,000
Bank Charges		500
Communications ~ Telephone/Fax/Internet		2,050
Contribution to CBRA for Annual Summer Mtg		1,500
Contribution to Pacific Legal Foundation		5,000
Equipment Lease ~ Copy Machine		3,000
Equipment ~ Copy Machine County Tax		50
Insurance ~ Liability		12,000
Legal Expense		12,000
Memberships (CA Special Dist/LAFCO/etc)		3,485
MHTL Survey / LCP Committee		7,000
Miscellaneous Fees		200
Notices to Community		2,120
Office Computer Supplies		1,000
Office Equipment Purchase		2,200
Office Supplies		4,000
Photo Copying ~ Webb		600
Police Uniform Laundry		100
Postage ~ Webb		650
Property Management Contract ~ Webb		21,600
Rent ~ Board Mtg Rm Rental (United Methodist Church)		1,400
Rent ~ Doc/Misc Storage		1,500
Reserve Study Update (last done 2/3/14)		-
RR Parking Expense ~ OCTA		38,300
Security ~ Allowance for 4th of July		4,500
Security ~ Bonuses for Staff		1,800
Security ~ Dwelling Live Annual License Fee		6,615
Security ~ Dwelling Live Blank Guest Passes		3,230
Security ~ Radar Certification		175
Security ~ Securitas Annual Contract		365,777
Security ~ Transponders (allowance for 150 addtl trans.)		3,000
Security ~ Transponders (Reader Service)		2,300
Tax ~ Apportionment Fees		8,500
Website Hosting		1,100

Total General & Administrative 534,052

EMPLOYEE DEVELOPMENT:

Conferences/Seminars/Training/Travel/Meals ~ Mgr.	\$	2,500
Insurance ~ Health		17,508
Insurance ~ Worker's Comp		3,875
Payroll Processing Fees		1,700
Payroll Tax Expenses ~ (All 3 Employees)		15,230
Salary ~ Auto Allowance for Mgr (\$4,000)		-
Salary ~ Dental Allowance for Mgr (\$2,075)		-
Salary ~ Manager (Base Salary \$79,203)		86,800
Salary ~ Retirement Allowance for Mgr (\$1,500)		-
Salary ~ Payroll Tax Exp for Mgr (\$8,678)		-
Salary ~ Police Officer #1 (Part-Time) Matt		34,320
Salary ~ Police Officer #2 (Part-Time) Jim		31,200
Total Employee Development:		193,133

LANDSCAPE MAINTENANCE:

Irrigation Repairs ~ Bemus	\$	635
Landscape Maintenance ~ Bemus Contract		12,600
Landscape Extras ~ Bemus		1,300
Landscape Misc ~ Luna/Magee		2,500
White Fly Spray		1,200
Palm Tree Trimming		3,800
Total Landscape Maintenance		22,035

GENERAL REPAIRS & MAINTENANCE:

Beach Cleanup Expense	\$	10,000
Block Wall & Fence Repair		3,000
Computer Consultant		1,300
Drains, Catch Basins & Filter Maint.		5,000
Driveway Pressure Washing		2,820
Electrical Repair		500
Fire Extinguisher Refills		150
Lighting Maintenance for LS		500
Lighting/Holiday at Gate Entry		3,000
Miscellaneous Maintenance		4,500
Mutt Mitt Disposable Doggie Bags & Dispensers		960
Painting ~ ReOiling Woodwork @ Entry		3,600
Police Vehicle Maintenance		1,900
Pavement Consultant (\$2500) (Not this year)		-
Pest Control ~ Termite Inspection/Rat Control/Bee Removal		1,350
Plumbing Repair		500
Roof Repair		500
Sand Grading & Vector Service		3,500
Gates Mechanical Repairs (NG & Lift Gate)		500
Gate Mechanical Repairs (wooden)		2,150
Small Tools & Equipment		150
Street Sweeping		7,800
Traffic Engineering Consultant (every 5 yrs ~ 2017)		-
Winter Flood Cleanup		10,000
Total General Repairs & Maintenance		63,680

UTILITIES:

Electricity ~ Street Lights	\$	6,900
Electricity ~ LS & Guard Shack		5,135
Gas (tiki torches & lava bowl)		3,840
Trash Services (CR&R Trash)		50,000
Water, Irrigation & Sewer Fees		6,600
Hydrant Meter Water Use Fee (for street cleanup) N/A		-
Total Utilities		72,475

RESERVES:

Reserve Contribution (Goal Amt \$70,980)	\$	88,230
Admin Office Improvements (plus permits)		45,000
Seal Coating of NG Road		950
Block Wall Repairs		15,000
Improve NG Dumpster Area & Screening		2,500
Guard Shack Rear Office Improvements		<u>2,500</u>
Total Reserve Allocations	\$	154,180

TOTAL EXPENSES **\$1,039,555**

NET OPERATING INCOME **\$0.00**