

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 604  
AGENDA  
Tuesday, July 29, 2014**

**CLOSED SESSION – 6:00 PM  
(See separate closed session agenda)**

**REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC  
Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**Clarification:**

*Action Item – This means the Board must approve an item by motion and a majority vote*

*Discussion Item – This means no Board approval is required*

*Receive and File – No discussion is necessary unless there is a question about the item  
(board member name) – Indicates director who is advocating the item*

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**\*\* CLOSED SESSION REPORT OF ACTION**

The Board must report in open meeting any action taken during the closed session.

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**E. APPROVAL OF MINUTES**

1. *Approval of minutes of meeting #603 of June 24th, 2014. (action item)*

**F. SECURITY ACTIVITY REPORT (all discussion items)**

1. *One month period for June 2014(Securitas).*
2. *Progress report for Assembly Bill 1102 – Regulating Beach Fires*
3. *Review of Fourth of July community safety program*
4. *Follow up on leaving the community exit gates open during busy times (Breeding)*
5. *Cost estimate for no-entry traffic spikes in community exit driveway*

**G. FINANCIAL REPORT**

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through June 30, 2014. (discussion)*
3. *Review of separated balance sheets for Assessment District AD 99-1 accounting. (discussion)*
4. *Review of revisions to FY15 budget format providing prior years comparisons. (discussion)*

#### **H. DISTRICT ADMIN OFFICE**

##### *1. Moving the District Office*

The City has notified the District to apply for a Coastal Development Permit. This may result in a proposal to move the office into the Northgate maintenance yard area.

#### **I. COMMITTEE REPORTS**

##### *1. CBRA Activity Report*

There is no written report. The CBRA may have a verbal report to present.

#### **J. MANAGER'S REPORTS and OLD BUSINESS**

##### *1. Short term rentals and rentals in general:*

Report on meeting and discussion with Webb Management

2. *Webb Community Management monthly report (discussion)*
3. *Mgr's Priority List (discussion/possible action)*
4. *Review of RR parking development and trash enclosure improvements at 35147 Beach Road.*
5. *Update on progress by Greenfield Communications presented by Mike Powers*

#### **K. NEW BUSINESS (discussion and possible action)**

1. *Proposal to increase the annual PLF contribution from \$5000 to \$7500 (Masto)*
  2. *Begin discussion on protecting beach front properties with sea walls (Masto)*
- What can we do legally and can we apply for rights to act as a community.

#### **L. WRITTEN COMMUNICATIONS (discussion)**

There were no written communications

#### **M. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

#### **N. ADJOURNMENT**

#### **ATTEST**

State of California                    )  
County of Orange                    )ss  
Capistrano Bay District            )

**I, DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, July 25th at 5:00 PM.

Donal S. Russell  
Donal S. Russell, Manager  
Capistrano Bay Community Services District

July 25, 2014  
Date