

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 605**

AGENDA

Tuesday, September 30, 2014

CLOSED SESSION – 6:00 PM

REGULAR MEETING – 6:30 PM

OPEN TO THE PUBLIC

Palisades United Methodist Church

27002 Camino de Estrella, Capistrano Beach, CA

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote

Discussion Item – This means no Board approval is required

Receive and File – No discussion is necessary unless there is a question about the item

(Board Member Name) – Indicates director who is advocating the item

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL /CLOSED SESSION REPORT

1. Closed Session Report of Action

Any action taken during the closed session must be reported during the open meeting.

2. Resignation of Director Jim Zerboni/Possible Appointment of Temporary Replacement

Director Zerboni's term was scheduled to expire this coming December. The temporary appointment would fill the remaining four months of Director Zerboni's term. If a replacement is appointed tonight then the new Director will be sworn in at this time.

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. Approval of minutes of meeting #604 of July 29th, 2014. (action item)

F. SECURITY ACTIVITY REPORT

1. Two month period for July/August 2014(Securitas).

2. Review of proposed upgrade to surveillance camera system at the community entrance.

Proposal to begin changing over from the older analog image technology to new digital imaging.

G. FINANCIAL REPORT

1. Monthly Payment Claims (receive and file)

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through August 31, 2014.*

H. DISTRICT ADMIN OFFICE

1. *Moving the District Office*

The District is in the process of establishing a new permanent electric meter and power source in the maintenance yard as a first step in moving the office into the District's northgate area.

I. COMMITTEE REPORTS

1. *CBRA Activity Report*

There is no written report. The CBRA may have a verbal report to present.

J. MANAGER'S REPORTS and OLD BUSINESS

1. *Short term rentals and evaluation of rental impact*

2. *Webb Community Management monthly report*

3. *Mgr's Priority List*

K. NEW BUSINESS

1. *Discussion on protecting beach front properties with sea walls (Masto)*

Discussion of strategies to deal with the Coastal Commission and the City of Dana Point. Also, a review of the latest California court decision that could negatively impact seawall maintenance and repairs.

2. *Discussion to engage with a new District legal representative (Masto)*

District legal counsel Rutan & Tucker also represents the City and at times there could be conflict of interest. This discussion is to seek an alternate counsel in the event Rutan & Tucker has to conflict out on a legal matter.

3. *Discussion of new drought-related state water use restrictions*

4. *Review/possible approval of proposed trash enclosure project at 35621*

L. WRITTEN COMMUNICATIONS

1. *Letter from homeowner Carter Clark*

2. *Letter from homeowner Bill Matthies*

Both letters are in response to the Board's community notice of August 29th.

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, September 26th at 5:00 PM.

Donal S. Russell
Donal S. Russell, Manager
Capistrano Bay Community Services District

September 26, 2014
Date