

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 606**

**AGENDA**

**Tuesday, October 28, 2014**

**CLOSED SESSION – 6:00 PM**

**REGULAR MEETING – 6:30 PM**

***OPEN TO THE PUBLIC***

**Palisades United Methodist Church**

**27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**Clarification:**

*Action Item – This means the Board must approve an item by motion and a majority vote*

*Discussion Item – This means no Board approval is required*

*Receive and File – No discussion is necessary unless there is a question about the item*

*(Board Member Name) – Indicates director who is advocating the item*

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL & CLOSED SESSION REPORT OF ACTION**

Any action taken during closed session must be reported during the regular open meeting.

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**E. APPROVAL OF MINUTES**

1. *Approval of minutes of meeting #605 of September 30th, 2014. (action item)*

**F. SECURITY ACTIVITY REPORT**

1. *One month period for September 2014(Securitas).*

2. *Review of proposed change to District Police uniform style*

Proposal to heighten the distinction between our security and police officers with a change of shirts.

3. *Guard building surveillance camera report*

**G. FINANCIAL REPORT**

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through August 31, 2014.*

**H. DISTRICT ADMIN OFFICE**

1. *Moving the District Office*

For review will be two proposals for installation of electric/communications conduits (requires permits, sawcutting, trench excavation, placement of conduits, backfill, pavement patching).

**I. COMMITTEE REPORTS**

*1. CBRA Activity Report*

There is no written report. The CBRA may have a verbal report to present.

**J. MANAGER’S REPORTS and OLD BUSINESS**

- 1. Webb Community Management monthly report*
- 2. Possible approval of proposals to steam clean trash barrels and exit driveway tracking*
- 3. Report on repairs to storm drains by damage from hurricane season*
- 4. Update on community fiber optics project: Cox Communications option*
- 5. Storage Shed request by homeowner at 35621 Beach Road*

Discussion of design standards for trash enclosure/storage shed structures on RR property and possible approval of storage shed request by 35621.

- 6. Report on El Nino forecast for this coming winter*
- 7. Mgr’s Priority List*

**K. NEW BUSINESS**

- 1. Postponement of November board meeting to first week in December due to Thanksgiving. If approved then need to select a December date of either December 9<sup>th</sup> or 16<sup>th</sup>.*

**L. WRITTEN COMMUNICATIONS**

There were no written communications

**M. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

**N. ADJOURNMENT**

**ATTEST**

State of California                    )  
 County of Orange                    )ss  
 Capistrano Bay District            )

**I, DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, October 24th at 5:00 PM.

Donal S. Russell

October 24, 2014

Donal S. Russell, Manager  
Capistrano Bay Community Services District

Date