

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 607
AGENDA**

**Tuesday, December 16th, 2014
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC**

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote (Board Member Name) – Indicates director who is advocating an item

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. *Approval of minutes of meeting #606 of October 28th, 2014. (action item)*

F. SECURITY ACTIVITY REPORT

1. *Two month period for October and November 2014 (Securitas).*

G. FINANCIAL REPORT

1. *Monthly Payment Claims (receive and file)*

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through November 30, 2014.*

H. DISTRICT ADMIN OFFICE

1. *Moving the District Office*

No new progress to report. City offices will be closed for Christmas and New Year's so this item will carry over into January.

I. COMMITTEE REPORTS

1. *CBRA Activity Report*

There is no written report. The CBRA may have a verbal report to present.

J. MANAGER’S REPORTS and OLD BUSINESS

- 1. *Webb Community Management monthly report*
- 2. *Steam cleaning trash barrels and exit driveway black tire tracking*
- 3. *Completion report on recent storm drain repairs*
- 4. *Community fiber optics project: Cox Communications option*
- 5. *Mgr’s Priority List*

K. NEW BUSINESS

- 1. *Submittal of trash enclosure improvements for Ernest Klein/35283 Beach Road (action item)*
- 2. *Possibly remove the small landscape planter island just past the guard bldg. (Masto)*
- 3. *Possible hiring of a part time District employee for various ‘handyman’ maintenance work. (Masto)*
- 2. *Selection of Board officers for 2015 (action item)*

L. WRITTEN COMMUNICATIONS

- 1. *Acknowledgement letter from Pacific Legal Foundation.*

M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

N. ADJOURNMENT

ATTEST

State of California)
 County of Orange)ss
 Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted at the District Administrative Building on Friday, December 12th at 5:00 PM.

Donal S. Russell
 Donal S. Russell, Manager
 Capistrano Bay Community Services District

December 12, 2014
 Date