# CAPISTRANO BAY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS REGULAR MEETING # 609 AGENDA

Tuesday, February 24, 2015 REGULAR MEETING – 6:30 PM OPEN TO THE PUBLIC

Palisades United Methodist Church 27002 Camino de Estrella, Capistrano Beach, CA

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.** 

#### Clarification:

Action Item – This means the Board must approve an item by motion and a majority vote (Board Member Name) – Indicates director who is advocating an item

## A. CALL TO ORDER

#### **B. PLEDGE OF ALLEGIANCE**

# C. ROLL CALL

# D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.** 

### E. APPROVAL OF MINUTES

Approval of minutes of meeting #608 of January 27th, 2015. (action item)

### F. SECURITY ACTIVITY REPORT

1. One month period for January 2015 (Securitas).

#### G. FINANCIAL REPORT

1. Monthly Payment Claims (receive and file)

These are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll and are always available for public review during Board meetings and at the District office during business hours.

- 2. Report of monthly expenses and year to date status through January 31st, 2015
- 3. Consideration of proposal to change status of Wells Fargo Bank deposit account to an interestearning investment account. (action item)
- 4. Board approval of annual financial statement from the auditor. (action item)

# H. DISTRICT ADMIN OFFICE

Moving the District Office

The Board is exploring options to keep the building inside the community near its present location.

# I. COMMITTEE REPORTS

CBRA Activity Report

There is no written report. The CBRA may have a verbal report to present.

# J. MANAGER'S REPORTS and OLD BUSINESS

- 1. Webb Community Management monthly report
- 2. Follow up on trash barrel cleaning
- 3. Further discussion on proposed modifications to the planter behind the guard building (Breeding) Review of a site analysis and recommendation by homeowner Ernest Klein
- 4. Update on discussion with Cox Communications regarding fiber optic service to Beach Road
- 5. Mgr's Priority List plus report on Poche water quality efforts

# **K. NEW BUSINESS**

There is no new business

# L. WRITTEN COMMUNICATIONS

There were no written communications

#### M. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of

| concern for possible future co                          | nsideration, make announ | icements or requests for information.   |           |
|---|--------------------------|---|-----------|
| N. ADJOURNMENT  |                          |   |           |
| ATTEST  |                          |   |           |
| State of California                                     | )                        |   |           |
| <b>County of Orange</b>                                 | )ss                      |   |           |
| Capistrano Bay District                                 | )                        |   |           |
|   | agenda #609 was posted   | Bay Community Services District, herel<br>at the District Administrative Bulletin | •         |
| Donal S. Russel   | <u>u</u>                 | <u> February 20, 201</u>  | <u>15</u> |
| Donal S. Russell, Manager<br>Capistrano Bay Community S | Services District        | Date  |           |
|   |                          |   |           |