

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 615**

**AGENDA**

**Tuesday, September 29, 2015**

**CLOSED SESSION – 6:00 PM**

**REGULAR MEETING – 6:30 PM**

***OPEN TO THE PUBLIC***

**Palisades United Methodist Church**

**27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL and REPORT OF ANY ACTION TAKEN IN THE CLOSED SESSION**

**4. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**5. APPROVAL OF MINUTES – Meeting #615 of July 28, 2015**

**6. SECURITY – Monthly Securitas Report for August 2015**

**7. SECURITY – Discussion on the following items:**

- Open Gate Access Occasionally Requested by Renters
- Slope Erosion caused by kids playing on the embankment
- Golf Cart driven by young kids
- Gate House phone out of order on Sunday
- Beached Sailboat at 35687 Beach Road

**8. SECURITY – Proposed Revisions to Ordinance No. 06-203 – *Regulating Beach Fires*  
*Revise the penalty section to increase the level of fines for violations***

**9. FINANCE – Report of Monthly Expenses Through August 2015**

- 10. FINANCE** – Process New Bank Signature Card
  
- 11. FINANCE** – Protection of District Funds on deposit in the local Wells Fargo Bank
  
- 12. ADMIN OFFICE & ENTRY AREA** – Discussion on the following items:
  - Improvements to the Office Exterior
  - Landscaping and Grass
  - Accent Lighting and Signage
  
- 13. OLD BUSINESS** – Discussion on the following items:
  - Rock Revetment on the beach – CDP application & Contractors for rock & sand
  - Beached Sailboat at 35687 Beach Road
  
- 14. NEW BUSINESS** – Proposed Revisions to Ordinance No. 05-116, *LITTERING & POLLUTANTS*  
*Add a new section specifically identifying automotive discharges as prohibited*
  
- 15. WEBB MANAGEMENT** – Monthly Report through September, 2015
  
- 16. QUALITY OF LIFE ISSUES** – Discussion on the following items:
  - Meet with Coastal Commission to discuss the Dana Point short-term rental survey
  - Beach Road survey on short-term rentals
  - Weddings, parties, rental enforcement and fines
  
- 17. WRITTEN COMMUNICATIONS** – Fall Newsletter Coming Soon
  
- 18. BOARD AND STAFF COMMENTS**

**ADJOURNMENT**

**ATTEST**

**State of California**                    )  
**County of Orange**                    )ss  
**Capistrano Bay District**            )

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #615 was posted at the District Administrative Bulletin Board on Friday, September 25th at 5:00 PM.

Donal S. Russell  
Donal S. Russell, Manager  
Capistrano Bay Community Services District

September 25, 2015  
Date