

ITEM 11

WEBB CONSULTING SERVICES, Inc.

MONTHLY ACTIVITY REPORT

October 22, 2015

Next Capistrano Bay District Board Meeting: Dec 15, 2015, 6:30 PM – Meeting #617

1. Report of Action Items from Last Meeting

- District Manger Russell and Authorized Agent Morris will be implementing the moving of District Funds out of the current Wells Fargo Non Interest Bearing checking account into an interest-earning account within Wells Fargo and setting up re-occurring deposits into said account with a percentage of the regular tax apportionments issued to the District from the County Auditor-Controller. The percentage has not been established at this time but is intended to be the excess of deposits that must be maintained in the Sunwest and Farmers & Merchants accounts to cover the District's monthly operational expenses.

2. Report of Current Administrative Activity

- Audit is in process with Rogers, Anderson, Malody & Scott, LLP
- Financial Statements for the month of September were completed and emailed to the Board on October 21, 2015.
- Working on the Billing for Summer Trash and Railroad Fees.

3. District Manager's Action Items from Last Meeting

- District Manager Russell will be drafting and hand-delivering a letter, on behalf of the property owners and the District, to State Assemblyman, Bill Brough, concerning the urgency of removing the sailboat. The longer the sailboat remains, the greater is the hazard and potential danger not only to the curious public, but also to the safety of the adjacent private property.
- Board President Masto will be drafting the survey letter to Beach Road homeowners concerning their agreement and/or disagreement towards the construction of this proposed sea wall. Manager Russell was directed to obtain an estimate of the potential cost of a rock seawall should the District move forward with this plan.
- District Manager Russell will be obtaining an application from the City in order to proceed with the filing of a Coastal Development Permit and to file it as a community wide project.