

ITEM 12a

WEBB CONSULTING SERVICES, Inc.

MONTHLY ACTIVITY REPORT

February 24, 2016

Next Capistrano Bay District Board Meeting: Mar 29, 2016, 6:30 PM – Meeting #620

1. Report of Action Items from Last Meeting

- There were no Action Items to report upon.

2. Report of Current Administrative Activity

- Financial Statements for the month of January were completed and emailed to the Board on February 18, 2016.
- Working on Short Term Rental Spread Sheet.
- Submitting Renewal Questionnaire for SDRMA (Special District Risk Management Authority).

3. District Manager's Action Items from Last Meeting

- District Manager Russell will contact the Auditor to discuss the Self-Insurance matter and have them update the Audit, if necessary.
- District Manager Russell has been requested to make available, either on the website or at the District Office, a copy of the Nossaman Memo, dated January 22, 2016, discussing 'Common Enemy Doctrine.' The Board also requested that the past two Invoices from November and December 2015, concerning the shoreline protection matter be included.
- District Manager Russell will call the general counsel for the California Special District Association for a possible answer to the question, "does the District have legal authority on the beach side of the homes?"