

CAPISTRANO BAY DISTRICT
AGENDA REPORT
October 25, 2016

Board Comments

ITEM 14a

Holiday Board Meeting Schedule

In past years the board meeting schedule during the holidays is adjusted to allow time for the Board, staff and community to enjoy Thanksgiving and Christmas.

Typically there is no meeting in November then an early December meeting is held to cover both months. Then the regular meeting schedule commences in January of the new year.

The proposed meeting schedule for this year is as follows:

- No meeting in November
- Meeting set for Tuesday, December 6th or the 13th, whichever day works out best for the board
- Next meeting after that would be Tuesday, January 31st.

As always, should there be any pressing business to be conducted, a meeting of the board can be called with three days notice as long as a quorum can be pulled together.

***We may have such a need in mid-November depending on the progress of Utility Specialists with their work on the undergrounding cost estimates but a special meeting is not set at this time.*