

**REGULAR MEETING #646  
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS  
MINUTES**

**Tuesday, September 25, 2018  
REGULAR MEETING 6:30 PM  
OPEN TO THE PUBLIC**

**Location: Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

**1. CALL TO ORDER**

President Schwartz called the Meeting to order at 6:28 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Schwartz led attendees in the Pledge of Allegiance.

**3. ROLL CALL**

Directors Present:

Haack, Breeding, Muller, Clark, Board President Schwartz

Staff:

District Manager Russell

Absent:

Agents:

Authorized Agent Kellyann Phillips, Compass PMC

Contractors Present:

Securitas Post Commander Robert Stabenow

Securitas Branch Manager Jorge Moreno

Guest Speakers:

Seabreeze Manager, Jeff Bosson

SCWD Directors Bill Green and Dennis Edman

SCWD General Manager Rick Shintaku

**CLOSED SESSION REPORT OF ACTION**

No closed session this month

**4. PUBLIC COMMENTS**

President Schwartz thanked Admin Assist. Karen Morris for researching voting guidelines and details of the precinct area map for those property owners registered to vote on Beach Road.

**5. APPROVAL OF MINUTES**

**Meeting #645 of August 28, 2018**

***MOTION*** – A Motion was made by Director Clark, seconded by President Schwartz and voted 5--0 to approve the Minutes of Meeting #645, pending an audio tape review of Item No. 6d, *Letter From District Police Officer.*

**6. SECURITY**

**Monthly Securitas Report for August 2018:**

a. Securitas Post Commander Robert Stabenow reported an EMS call and a car accident involving a fire hydrant (no damage to the hydrant). New Patrol Officer has been hired and the Traverse method of patrolling the road is in place. Board has asked that Securitas use the radar guns and track speeders with names and addresses to create a monthly report.

The board requested Securitas to NOT allow access for party rental trucks and party bus companies to those homes that are being used for short-term vacation rentals.

Director Muller talked about speeding vehicles and suggested the District look into some type of portable speed control device/electric signboard, that, when placed in the rear of the patrol vehicle could show the speed of the oncoming car in bright flashing lights.

**b. Short Term Rentals Q&A with SeaBreeze Vacation Rentals**

SeaBreeze Vacation Rental Co. owner, Jeff Bosson spoke about his company and the complaints from homeowners about STR's. A lot of back and forth with regards to problems with noise, garbage, disrespectful renters, too many cars and over-occupancy. It was agreed this is a problem that needs to be addressed and the topic will be placed on next month's agenda. Mr. Bosson stated he would sit down with District staff this week to develop some solutions. The Board agreed to have District Counsel review the Government Code for Special Districts to find out if the District has any legal ability to set limits on STR activity, such as number of vehicles or number of guests

**8. FINANCE**

**Report of Monthly Expenses through August 2018:**

Director Muller stated it is difficult to analyze the financials because not all the numbers are in the report yet due to the transition from Webb Management to Compass PMC. District staff will meet with Ryan Phillips of Compass PMC to finalize the presentation of the reports.

**9. OLD BUSINESS**

**a. Undergrounding the Utilities:**

Dave Gutierrez was not present to confirm or answer questions regarding this project. The Board agreed there needs to be a bit more clarification to the scope/description of Phase I of the proposal. Director Muller will call Dave Gutierrez to have him break down and clarify the proposal.

**10. NEW BUSINESS**

Presentation from SCWD Director Bill Green regarding the proposed Doheny Ocean Desalination Project. Informative video with Q&A regarding this project. The details and project information can be found by logging onto the SCWD website at: [www.scwd.org](http://www.scwd.org) then click in this order: Departments-Engineering-Projects-Water Supply Projects-Doheny Ocean Desalination.

**11. QUALITY OF LIFE DISCUSSION TOPICS**

Karen Morris reported that the "Meet the Candidates" notice will be going out this month to enable homeowners to get together and meet the candidates running for the three open seats on the Board of Directors (not to be confused with the Dana Point City Counsel).

**12. WRITTEN COMMUNICATIONS**

There were no written communications

**13. BOARD AND STAFF COMMENTS**

Directors Haack and Breeding indicated they cannot be present for the next regularly scheduled meeting set for October 30th but could attend a meeting before or after that date, possibly the third week of October or the first week of November. The Manager will coordinate an alternate date and confirm the new date to the Board and the Community as soon as possible.

Short Term Rentals to be placed on next meeting Agenda

**14. ADJOURNMENT**

President Schwartz adjourned the meeting at 8:53 PM.

**ATTEST:**

**State of California            )**  
**County of Orange            )**  
**Capistrano Bay District    )**

**I, Donal S. Russell**, Manager of the Capistrano Bay Community Services District, hereby certify that this is a *DRAFT* copy of the Minutes of Meeting #646, held on September 25, 2018.

Donal S. Russell  
DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

October 1, 2018  
DATE

DRAFT