

**REGULAR MEETING #653**  
**CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS**  
**MINUTES**  
**Tuesday, May 30, 2019**  
**REGULAR MEETING 6:30 PM**  
***OPEN TO THE PUBLIC***  
**Location: Palisades United Methodist Church**  
**27002 Camino de Estrella, Capistrano Beach, CA**

**1. CALL TO ORDER**

President Schwartz called the Meeting to order at 6:30 p.m.

**2. PLEDGE OF ALLEGIANCE**

President Schwartz led attendees in the Pledge of Allegiance.

**3. ROLL CALL**

Directors Present:	Board Pres. Schwartz, Haack, Muller, McNulty
Staff:	District Manager Russell, Karen Morris
Absent:	Director Irani
Agents:	Authorized Agent Kellyann Phillips, Compass PMC
Contractors Present:	Securitas Post Commander Robert Stabenow
Guest Speakers:	Jim Fisler and Douglass Davert

**CLOSED SESSION REPORT OF ACTION**

No closed session this month

**4. PUBLIC COMMENTS**

James Fisler from Mesa Water District and Douglass Davert from East OC Water District addressed the Board asking for our District's support in voting for them in the upcoming LAFCO Board of Directors election.

**5. APPROVAL OF MINUTES**

**Meeting #652 of April 30, 2019**

*MOTION* – A Motion was made by Director Haack, seconded by President Schwartz and voted 4-0 (Irani absent) to approve the Minutes of Meeting #652 as presented.

**6. SECURITY**

**a. Monthly Securitas Report for April 2019**

Securitas Post Commander Robert Stabenow noted summer is approaching and the Road will be busier. Seabreeze and speeders continue to be a problem. President Schwartz reported that there is no legal way to ban Seabreeze from operating in the community. Staff was directed to send letters to owners of the problem short term rentals and invite them to a Board meeting to discuss violation issues. The Board asked Securitas to investigate the wording and accuracy of their monthly report relating to an incident at 35625 on 4/29/19, and to correct any errors in the report. The Board also directed staff to begin a more proactive effort with speed violators by sending a letter with a request to appear before the Board to pay a fine. Manager Russell reported that a new ID scanner has been installed at the guard gate to scan Drivers Licenses and ID's of Uber/Lyft drivers and a variety of deliveries who show up in their personal vehicles.

Homeowner Nancy Proodian asked that Securitas send out the special Fourth of July guest passes earlier so owners would have more time to distribute them to their guests.

**b. Proposals for Security Services**

The Board requested a summary report from staff that itemizes and compares the elements of the three proposals for security services.

**7. TRASH ENCLOSURE REQUEST**

Owner of 35631 has requested approval for a trash enclosure enlargement of a structure that was approved back in January. The request was denied and the owner was directed to construct as per the previously approved January plans and details.

**8. FINANCE**

**a. Report of Monthly Expenses through thru March 2019**

Director Muller questioned if we were current on Securitas payments because financials show no payment in August. Staff was directed to review the accounting and report back to the Directors.

**b. Farmers & Merchants Bank (FMB)**

The funds transferred last month into FMB are in an account collecting simple interest. The District is limited in its discretion regarding interest-bearing programs and cannot participate in high-risk investments.

**9. OLD BUSINESS**

**a. Undergrounding Utilities – Progress Report**

Dave Gutierrez reported that SDGE has recently revised their underground electrical conversion standards which will allow for greater latitude with transformer placement and power distribution, thus providing a solution to the long-standing problem of where to locate transformers in a community with extremely limited space.

**b. Storm Drain #12 Obstruction**

Manager Russell reported that the District's subcontractor for annual storm drain/catch basin maintenance, United Stormwater Inc, has access to a large industrial vactor/jetter truck that they believe is powerful enough to clear the rock and gravel obstruction from inside this drain pipe.

**10. NEW BUSINESS**

There is no new business

**11. QUALITY OF LIFE DISCUSSION TOPICS**

**a. Short Term Rentals**

District liaison to the City, Jeff Lurner, reported that the City is in the process of revising the code that regulates the operation of STR's in the City. Mr. Lurner feels the revisions will be more proactive in establishing more effective control over the activity in STR's

**12. WRITTEN COMMUNICATIONS**

There were no written communications

**13. BOARD AND STAFF COMMENTS**

Next Board meeting on June 25, 2019

**14. ADJOURNMENT**

Adjourned the meeting at 8:49 PM.

**ATTEST:**

**State of California**            )  
**County of Orange**            )  
**Capistrano Bay District**    )

**I, Donal S. Russell**, Manager of the Capistrano Bay Community Services District, hereby certify that this is an *APPROVED* copy of the Minutes of Meeting #653, held on May 30, 2019.

*Donal S. Russell*

DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

*June 25, 2019*

DATE