

REGULAR MEETING #654
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
Tuesday, July 2, 2019
REGULAR MEETING 6:30 PM
OPEN TO THE PUBLIC
Location: Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA

1. CALL TO ORDER

Director Haack called the Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE

Director Haack led attendees in the Pledge of Allegiance.

3. ROLL CALL

Directors Present:	Haack, Muller, Irani and McNulty
Staff:	District Manager Russell, Karen Morris
Absent:	Board President Schwartz
Agents:	Authorized Agent Kellyann Phillips, Compass PMC
Contractors Present:	Securitas Post Commander Robert Stabenow
Guest Speakers:	Sandra Jacobs, LAFCO Candidate

CLOSED SESSION REPORT OF ACTION

No closed session this month

4. PUBLIC COMMENTS

No public comments

5. APPROVAL OF MINUTES

Meeting #653 of May 30, 2019

MOTION – A Motion was made by Director Muller, seconded by Director Irani and voted 4-0 to approve the Minutes of Meeting #653 as presented.

6. SECURITY

Monthly Securitas Report for May 2019:

Securitas Post Commander Robert Stabenow Spoke on issues for May. Noted that homeless people are being escorted out of the community but many times that just walk down the road and jump back over the wall. A complaint was voiced that a late-night patrol officer was caught sleeping while on duty. Manager Russell explained that the officer has already been removed from service at this Post.

7. ELECTION OF LAFCO REPRESENTATIVE

Sandra Jacobs Addressed the BOD asking for our District's support in voting for her in the upcoming LAFCO Board of Directors Election. Manager Russell pointed out that the Board's voting at last month's meeting was in error as the District was issued incorrect ballots and must conduct the vote over again prior to July 19th ballot submittal deadline.

MOTION – A Motion was made by Director Haack, seconded by Director Irani and voted 4-0 to repeal the original vote for LAFCO seat, from action taken at Meeting #653 of May 2019.

The vote for LAFCO representative was postponed to July 16th when all directors can be present.

8. FINANCE

Report of Monthly Expenses through thru May 2019:

Director Muller has asked for June financials before approving the budget for the upcoming year. This will be voted on in the special meeting on July 23, 2019. Compass PMC will get the June financials early so that the BOD has them prior to this meeting.

9. OLD BUSINESS

a. Undergrounding Utilities – Progress Report

Dave Gutierrez was not present to report on the undergrounding of utilities. Director Muller noted that only \$50,000 was approved and directed Manager Russell to make sure the project was not going any further in funds until it was brought to a vote in the community.

b. Storm Drain #12 Obstruction

Manager Russell reported that the drain has cleared but still has some obstruction in the pipe and will need further work to pull the material out.

10. NEW BUSINESS

The Board approved the cancellation of the regular August meeting to accommodate summer vacations.

11. QUALITY OF LIFE DISCUSSION TOPICS

Homeowner and District liaison Jeff Lurner reported that he is working with the city regarding short term rentals but also shared his frustrations with regards to how it is handled within the community and with Securitas. The BOD shares the frustrations and has decided to have its attorney answer the direct question of what legal options the District may/may not have in regulating vacation rental activity.

MOTION – A Motion was made by Director Irani, seconded by Director Muller and voted 4-0 to have the attorney draft an agreement for homeowners of short-term rentals to sign indicating they are responsible for the consequences of violations of any rules broken by tenants and the Management company representing them.

12. WRITTEN COMMUNICATIONS

There was no written communication

13. BOARD AND STAFF COMMENTS

Next BOD meeting is tentatively set for July 23, 2019. Place and time TBA

14. ADJOURNMENT

Adjourned the meeting at 8:31.

ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, Donal S. Russell, Manager of the Capistrano Bay Community Services District, hereby certify that this is an *APPROVED* copy of the Minutes of Meeting #654, held on July 2, 2019.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

September 24, 2019

DATE