

REGULAR MEETING #655
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
Tuesday, July 16, 2019
CLOSED SESSION 10:30 AM
REGULAR MEETING 11:30 AM
OPEN TO THE PUBLIC
Location: Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA

1. CALL TO ORDER

President Schwartz called the Meeting to order at 10:28 am

2. PLEDGE OF ALLEGIANCE

President Schwartz led attendees in the Pledge of Allegiance.

3. ROLL CALL

Directors Present:	Board President Schwartz Muller, Haack, Irani, McNulty
Staff:	District Manager Russell, Karen Morris
Absent:	
Agents:	Authorized Agent Kellyann Phillips, Compass PMC
Contractors Present:	Securitas Post Commander Robert Stabenow
Guest Speakers:	

CLOSED SESSION REPORT OF ACTION

There was no action to report from the closed session but the Directors crafted a list of questions for Counsel, to help in their understanding of what legal grounds the District may have for regulating STR's.

4. PUBLIC COMMENTS

No public comments

5. Election of LAFCO Representative

MOTION – A Motion was made by Pres. Schwartz, seconded by Director Irani and voted 5-0 to approve the ballot of James Fisler from Mesa Water District

6. SECURITY

Selection of Security Services Contractor:

Much discussion about Securitas and their ability to handle the scope of work required in the contract. Manager Russell reported that the Branch Manager has been removed due to performance concerns. Kelly Becker, Regional Manager for Securitas, assured the Board that a new Branch Manager would be selected and assigned to the Capistrano Bay Post within the next few days.

MOTION – A Motion was made by Director Irani, seconded by Pres. Schwartz and voted 5-0 to renew the contract with Securitas Security Services for another year, pointing out that the contract is month to month and can be cancelled if there is continued unacceptable performance issues.

7. FY20 DRAFT BUDGET

Manager Russell recommended BOD approval of the draft budget with the ability to revise when the Tax Apportionment Schedule is published in mid-August

MOTION – A Motion was made by President Schwartz, seconded by Director Haack and voted 5-0 to approve the budget as presented, with a reduction to \$50,000 for underground utilities and a provision to revise the Tax Revenue line item after receiving/reviewing the County Tax Apportionment Schedule in August.

8. ALLOWABLE WORK HOURS FOR HOUSECLEANING SERVICES

Manager Russell reported that the District’s restrictions for weekend noise refers to landscape service and construction projects but does not specifically address hours for housecleaning. President Schwartz recommended asking counsel to look into the ability of the District to limit such service work on Sundays.

9. COUNTY BIKE PATH/BEACH EROSION

Director Russell pointed out that the erosion under the bike path is worsening and it won’t be too long before the City will want to talk again about relocating the bike path onto District property in the Northgate Emergency Exit Road.

10. BOARD AND STAFF COMMENTS

14. ADJOURNMENT

President Schwartz Adjourned the meeting at 11:36 am

ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, Donal S. Russell, Manager of the Capistrano Bay Community Services District, hereby certify that this is an *APPROVED* copy of the Minutes of Meeting #655, held on July 16, 2019.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

September 24, 2019

DATE