

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING # 658  
TUESDAY, DECEMBER 10, 2019  
(NOV-DEC COMBINED)  
REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC  
Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**5. APPROVAL OF MINUTES**

Minutes #657 of October 29, 2019

**6. SECURITY**

a. Monthly Securitas Report through December 6, 2019

**7. SEA LEVEL RISE/CITY OF DANA POINT LCP AMENDMENT**

a. Report on City workshop held on Tuesday, December 4th

**8. FINANCE**

a. Monthly expenses through November 2019

b. Review of Draft Audit/Annual Financial Statement for prior fiscal year FY18-19

**9. OLD BUSINESS**

a. Underground Utilities Report

*There will be no report for this meeting – update coming on January 28th*

**10. NEW BUSINESS**

There is no new business for this meeting

**11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS – STR ISSUES**

- a. New District website coming soon  
*Verbal report and laptop computer images by Karen Morris*
- b. Update on STR progress by the City  
*City representative Jeff Rosaler will be present to provide an update and answer questions*

**12. WRITTEN COMMUNICATIONS**

- a. Email request from homeowner Tom Reese of 35711 re: *Underground Utilities*
- b. Thank you letter from PLF counsel Wen Fa

**13. BOARD AND STAFF COMMENTS**

Board members and Staff may comment on off-agenda items provided no action is taken

**ADJOURNMENT**

**ATTEST**

State of California            )  
County of Orange            )ss  
Capistrano Bay District     )

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #658 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, December 6th, 2019 at 5:00 PM.

Donal S. Russell  
DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

December 6, 2019  
Date