

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING # 662  
TUESDAY, MAY 26, 2020  
REGULAR MEETING *by Teleconference due to COVID19 – 10:00 AM*  
OPEN TO THE PUBLIC  
(Remote Access Instructions Provided Below)**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

***SPECIAL COVID-19 ALERT NOTICE***

**AS A RESULT OF THE COVID-19 PANDEMIC AND THE GOVERNOR’S STAY AT HOME ORDER, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE CAPISTRANO BAY DISTRICT BOARD MEETING TO WHICH THIS AGENDA APPLIES. A TAPE RECORDING OF THE TELECONFERENCE BOARD MEETING WILL BE MADE PUBLICLY AVAILABLE FOR YOUR REVIEW BEGINNING WEDNESDAY, MAY 27th. SHOULD YOU HAVE COMMENTS OR QUESTIONS REGARDING ANY ITEM ON THE AGENDA, PLEASE SUBMIT THEM TO THE DISTRICT OFFICE BY NOON ON MONDAY, MAY 25th AND THE BOARD WILL MAKE EVERY EFFORT TO RESPOND.**

**CAPISTRANO BAY DISTRICT BOARD MEETINGS CAN BE ATTENDED REMOTELY FROM YOUR TABLET, COMPUTER OR SMART PHONE USING THE FOLLOWING LINK:**

<https://global.gotomeeting.com/join/610392269>

**YOU CAN ALSO DIAL IN USING YOUR SMART PHONE: 1-872-240-3412  
ACCESS CODE: 610-392-269**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

- 5. APPROVAL OF MINUTES**  
Minutes #661 of April 28, 2020

**6. SECURITY**

- a. Monthly Securitas Report through May 21, 2020
- b. Security services contract change

**7. THIS ITEM LEFT PURPOSELY BLANK**

**8. FINANCE**

- a. Monthly expenses through April 2020
- b. Progress update from Willdan Financial re User Fee Assessment
- c. Review of Draft Budget for FY21

**9. OLD BUSINESS**

- a. Underground Utilities Progress Report/SDGE Maintenance Project

**10. NEW BUSINESS**

- a. City/CCC issue with unpermitted shoreline armoring  
*There is no new date set yet for a meeting with the Coastal Commission*

**11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS**

- a. CBRA Summer Event  
*Verbal report by Karen Morris*

**12. WRITTEN COMMUNICATIONS**

There were no written communications this month

**13. BOARD AND STAFF COMMENTS**

Board members and Staff may comment on off-agenda items provided no action is taken

**ADJOURNMENT**

**ATTEST**

State of California                    )  
County of Orange                    )ss  
Capistrano Bay District            )

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #662 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, May 22nd, 2020 at 5:00 PM.

Donal S. Russell  
DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

May 22, 2020  
Date