

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING # 668  
TUESDAY, DECEMBER 8, 2020  
REGULAR MEETING – 10:00 AM  
*All by Teleconference due to COVID19  
OPEN TO THE PUBLIC  
(Remote Access Instructions Provided Below)***

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

***SPECIAL COVID-19 ALERT NOTICE***

**AS A RESULT OF THE COVID-19 PANDEMIC AND THE INCREASED SPREAD OF THE VIRUS, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE CAPISTRANO BAY DISTRICT BOARD MEETING TO WHICH THIS AGENDA APPLIES. A TAPE RECORDING OF THE TELECONFERENCE BOARD MEETING WILL BE MADE AVAILABLE UPON REQUEST. SHOULD YOU HAVE COMMENTS OR QUESTIONS REGARDING ANY ITEM ON THE AGENDA, PLEASE SUBMIT THEM TO THE DISTRICT OFFICE BY 5:00 PM ON MONDAY, OCTOBER 26<sup>th</sup> AND THE BOARD WILL MAKE EVERY EFFORT TO RESPOND DURING THE MEETING.**

***CAPISTRANO BAY DISTRICT BOARD MEETINGS CAN BE ATTENDED REMOTELY FROM YOUR  
TABLET, COMPUTER OR LAPTOP USING THE FOLLOWING LINK:***

**<https://zoom.us/j/2473140743>      Meeting ID: 247 314 0743 #**

***YOU CAN ALSO DIAL IN USING YOUR SMART PHONE or LANDLINE:***

**+1 669-900-6833      Meeting ID: 247 314 0743 #**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.** Additionally, these proceedings are recorded and can be made available to any interested person upon request to the District.

**5. APPROVAL OF MINUTES**

- a. Minutes #667 of October 27, 2020

**6. SECURITY**

- a. Monthly Security Report from October 25 to November 30, 2020

**7. This Item Left Purposely Blank**

**8. FINANCE**

- a. Monthly expenses through October 2020
- b. Revision to Current Budget
  - *The Budget was revised to include two expense items for Shoreline Protection*
  - *Proposed increase to the contract with Western Landscape Maintenance Inc*

**9. OLD BUSINESS**

- a. Shoreline Protection  
*Progress report on obtaining a temporary CDP for shoreline armoring*
  
- b. Aerial Mapping of the Beach  
*Review of completed aerial mapping exhibit produced by Guida Surveying*
  
- c. Development Impact Fee (DIF) Revision  
*Staff has made revisions to the fee calculations for re-roofing projects*

**10. NEW BUSINESS**

There is no new business

**11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS**

There is no written report

**12. WRITTEN COMMUNICATIONS**

There were no written communications

**13. SWEARING IN OF NEWLY ELECTED BOARD MEMBERS**

The Registrar of Voters has certified the November 3rd election results as follows:

- Brad Jenkins, homeowner at 35395
- Will Wiersig, homeowner at 35411

**14. BOARD AND STAFF COMMENTS**

Board members and Staff may comment on off-agenda items provided no action is taken

**ADJOURNMENT**

**ATTEST**

**State of California**                    )  
**County of Orange**                    )ss  
**Capistrano Bay District**            )

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #668 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, December 4th, 2020 at 5:00 PM.

*Donal S. Russell*

DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

*December 4, 2020*

Date