

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING # 661  
TUESDAY, APRIL 28, 2020  
REGULAR MEETING *by Teleconference due to COVID Pandemic*  
10:00 AM**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

***SPECIAL COVID-19 ALERT NOTICE***

**AS A RESULT OF THE COVID-19 PANDEMIC AND THE GOVERNOR'S STAY AT HOME ORDER, THE PUBLIC WILL NOT BE PERMITTED TO PHYSICALLY ATTEND THE CAPISTRANO BAY DISTRICT BOARD MEETING TO WHICH THIS AGENDA APPLIES. A TAPE RECORDING OF THE TELECONFERENCE BOARD MEETING WILL BE MADE PUBLICLY AVAILABLE FOR YOUR REVIEW BEGINNING WEDNESDAY, APRIL 29<sup>TH</sup>. SHOULD YOU HAVE COMMENTS OR QUESTIONS REGARDING ANY ITEM ON THE AGENDA, PLEASE SUBMIT THEM TO THE DISTRICT OFFICE BY NOON ON APRIL 27<sup>TH</sup> AND THE BOARD WILL MAKE EVERY EFFORT TO RESPOND.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. PUBLIC COMMENTS**

Members of the public may address the Board, *pursuant to the COVID-19 notice above*, regarding any item on or off the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**5. APPROVAL OF MINUTES**

Minutes #660 of February 25<sup>th</sup>, 2020

**6. SECURITY**

- a. Monthly Securitas Report through March 18th, 2020
- b. COVID-19 community safety discussion
- c. Security cameras upgrade at the guard shack

**7. THIS ITEM LEFT PURPOSELY BLANK**

**8. FINANCE**

- a. Monthly expenses through March 2020
- b. Follow up report on District revenue analysis/User Fee

**9. OLD BUSINESS**

- a. Underground Utilities Report

**10. NEW BUSINESS**

There is no new business

**11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS**

*COVID-19 community safety discussed earlier under agenda item 6*

**12. WRITTEN COMMUNICATIONS**

There were no written communications this month

**13. BOARD AND STAFF COMMENTS**

Board members and Staff may comment on off-agenda items provided no action is taken

**ADJOURNMENT**

**ATTEST**

State of California            )  
County of Orange            )ss  
Capistrano Bay District     )

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #661 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, April 24th, 2020 at 5:00 PM.

Donal S. Russell

DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

April 24, 2020

Date