

# ITEM 5

**REGULAR MEETING #671**  
**By Teleconference due to COVID Pandemic**  
**CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS**  
**MINUTES**  
**Tuesday, March 30, 2021**  
**REGULAR MEETING 10:00 AM**

**1. CALL TO ORDER**

District Manager Russell called the Meeting to order at 10:06 AM

**2. PLEDGE OF ALLEGIANCE**

Manager Russell led attendees in the Pledge of Allegiance

**3. ROLL CALL**

Directors Present:	Haack, McNulty, Wiersig and Jenkins
Staff:	District Manager Russell, Karen Morris
Absent:	Board President Irani
Agents:	None in Attendance
Contractors Present:	Allied Security Post Commander Robert Stabenow
Guest Speakers:	None

**4. PUBLIC COMMENTS**

*All comments were related to Shoreline Protection:*

- Jack Tarr (35841) expressed opposition to the formation of a GHAD, citing problems at Broad Beach
- Bill Nassour (35777) pointed out the need for the District and homeowners to not just sit idle
- Jim Sorenson (35101/105) agreed that the District and homeowners must work together

**5. APPROVAL OF MINUTES**

Meeting #670 of February 23rd, 2021

**MOTION** – A Motion was made by Vice Pres. Haack, seconded by Director Wiersig, and voted 4-0-1 (Irani absent) to approve the Minutes of Meeting #670 as presented.

**6. SECURITY**

**a. Monthly Security Report (January/February)**

Security Post Commander Robert Stabenow reported on a very slow and quiet two-month period with no thefts or break-ins and limited parking issues.

Homeowner Alithia Vargas (35301) voiced concern regarding speeding e-bikes with young kids riding without helmets. Manager Russell stated that with the weather turning warmer there will be an increase in e-bike activity and it's time to begin an assertive enforcement program with Security.

**7. THIS ITEM LEFT BLANK**

**8. FINANCE**

**a. Monthly Expense Report**

The expense report through February was received and filed. Director Wiersig noted that he would like to examine the depreciation component of the financial report in more detail with staff next month.

## ITEM 5

### 9. OLD BUSINESS

#### a. **Shoreline Protection Progress Report**

Manager Russell reported that the District is in the process of completing the application to LAFCO for the activation of *Latent Powers* with the final step being a letter of approval from the City of Dana Point which has been requested and is expected in the next two weeks.

Written communications related to Shoreline Protection have been received and entered into the public record. These include letters from the attorney for homeowner Jack Tarr (35841), a letter from the attorney for the *Coalition to Protect Capistrano Beach* (coalition group identity unknown) and an email letter from homeowner Bill Nassour (35777). All were provided in the report packet and posted on the District web-site.

### 10. NEW BUSINESS

There was no new business

### 11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS

Manager Russell introduced homeowner Kristin Stark (35485) who spoke as a representative of CBRA and explained the intent of organizing property owners for the purposes of educating homeowners on shoreline protection issues and seeking to share factual communications with the community regarding this matter.

### 12. WRITTEN COMMUNICATIONS

All letters received were discussed under agenda item 9a, Shoreline Protection.

### 13. BOARD AND STAFF COMMENTS

Directors Jenkins and Wiersig both indicated strong concern with the issue of e-bikes and kids speeding up and down the road, creating a dangerous hazard.

Director Wiersig also asked if the pedestrian gate at the community entrance can be somehow left closed more regularly.

### **ADJOURNMENT**

Manager Russell adjourned the meeting at 10:55 AM

# ITEM 5

**ATTEST:**

**State of California**            )  
**County of Orange**            )  
**Capistrano Bay District**    )

**I, Donal S. Russell**, Manager of the Capistrano Bay Community Services District, hereby certify that this is an *APPROVED* copy of the Minutes of Meeting #671, held March 30th, 2021.

*Donal S. Russell*  
DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

*April 27, 2021*  
DATE