

REGULAR MEETING #659
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
Tuesday, January 28, 2020
REGULAR MEETING 6:30 pm
OPEN TO THE PUBLIC
Location: Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA

1. CALL TO ORDER

President Schwartz called the Meeting to order at 6:31 pm

2. PLEDGE OF ALLEGIANCE

President Schwartz led attendees in the Pledge of Allegiance.

3. ROLL CALL

Directors Present:

Board President Schwartz, Haack, Irani, McNulty

Staff:

District Manager Russell, Karen Morris

Absent:

Director Muller

Agents:

Authorized Agent Kellyann Phillips, Compass PMC

Contractors Present:

Securitas Post Commander Robert Stabenow

Guest Speakers:

4. PUBLIC COMMENTS

No public comments

5. APPROVAL OF MINUTES

Meeting #658 held on December 10, 2019

MOTION – A Motion was made by Director Haack, seconded by Director Irani and voted 4-0 (Director Muller absent) to approve the Minutes of Meeting #658 as presented.

6. SECURITY

a. Monthly Securitas Report through January 21, 2020.

Securitas Post Commander Robert Stabenow spoke on the issues for the previous month. He noted it was a busy month with lots of trash day parking violations, two attempted break ins (proglers), loose dogs and a towing issue. There was a stolen bike which PC Stabenow took responsibility for and Securitas Regional Manager Jeff Engen indicated they would replace the stolen bike for the homeowner. Homeowner Jeff Lurner pointed out that he is not seeing the extra patrol officer on the night shifts. Manager Russell noted that the extra security guard is mostly during the day and may be better served if the extra guard is rescheduled to work some nighttime hours. Manager Russell and Securitas will meet and discuss this option. Manager Russell is pricing out the option for a security camera with audio at the entrance gate and will have pricing to report on at the February Board meeting.

7. DIRECTORS LEAVING OFFICE AND ANNUAL CONFLICT OF INTEREST REPORTING

Manager Russell announced that the Terms of Directors Schwartz and Muller will expire this coming December and that all directors have filed the annual Form 700 Conflict of Interest report with the County of Orange.

8. FINANCE

a. Monthly Expense Report

The expense report through December 2019 was accepted as submitted.

b. Revenue Analysis/User Fee

President Schwartz explained that the District's User Fee program is currently undergoing a review and update by the program's assessment engineer due to some changes in the law, and while the User Fee was not charged to homeowners this year, it is the Board's intent to resume with the new fiscal year in July 2020.

9. OLD BUSINESS

a. Underground Utilities Report

Dave Gutierrez reported that he is close to obtaining a good cost estimate from an undergrounding contractor, which should be completed soon. President Schwartz asked Mr. Gutierrez to look into finding a professional who can examine our overhead wires and power poles to see if the existing overhead infrastructure is a hazard and a liability to the community.

10. NEW BUSINESS

a. City Notice re Unpermitted Shoreline Armoring

Director Irani reported that the District met with City Officials on January 23rd to discuss the issue. The City was supportive of a solution but it depends on the outcome of a second meeting scheduled with the City and Coastal Commission staff on February 6th where the District will be advocating for a comprehensive long-term uniform solution for shoreline protection.

11. QUALITY OF LIFE-CBRA DISCUSSION ITEMS – STR ISSUES

a. New District Website

Karen Morris revealed the District's new website that features an updated modern look that will be additionally accessible on your smart phones and iPads. The site is expected to launch by mid February.

b. Disaster Alert Siren System

Manager Russell explained that SoCal Edison is dismantling the nuclear power plant and along with that will be the alert siren system. The three sirens serving Beach Road have been removed and the City will be taking over replacement of the sirens and speakers with new equipment, although the City did not offer a time-line for when the new system would be in operation. The District has sent a request to the City pointing out the importance of a rapid return to a functional community alert siren system, with the tsunami alert component being at the top of the list.

12. WRITTEN COMMUNICATIONS

Email questions and comments from homeowners regarding the City's notice received by many homeowners for unpermitted shoreline protection work was discussed in item 10.

13. ADJOURNMENT

President Schwartz Adjourned the meeting at 8:01 pm.

ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, Donal S. Russell, Manager of the Capistrano Bay Community Services District, hereby certify that this is a *DRAFT* copy of the Minutes of Meeting #659, held on January 28, 2020.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

February 5, 2020

DATE

