

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 538
AGENDA**

June 24, 2008

THERE WILL BE A CLOSED SESSION AT 6:00 PM

REGULAR MEETING – 6:30 PM

OPEN TO THE PUBLIC

Palisades United Methodist Church

27002 Camino de Estrella, Capistrano Beach, CA

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

THE BOARD WILL BEGIN IN CLOSED SESSION TO REVIEW THE MANAGER'S PERFORMANCE FOR THE YEAR THEN WILL CONVENE INTO OPEN SESSION AT 6:30 PM.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES and REPORT OF ANY CLOSED SESSION ACTION

1. [*Regular meeting #537 of May 27, 2008*](#)
2. *Report of any action taken during closed session*

F. SECURITY ACTIVITY REPORT

1. [*One month period for May, 2008 \(Securitas\).*](#)
2. [*Progress on community speed control.*](#)
Review of the first 2 weeks of speed enforcement by the District's new Peace Officer
3. [*Discussion regarding additional gate officer for Saturdays during the summer.*](#)

G. FINANCIAL REPORT

1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always

available for public review during Board meetings and at the District office during business hours.

2. *Report of monthly expenses and year to date status through May 31st.*
3. Collection of fees for services:
 - Development Impact Fees, User Fees, RR Parking and Summer Trash.
4. *Review of proposed operating budget for FY09 (July 1, 2008 to June 30, 2009).*
Possible action item

H. COMMITTEE REPORTS

1. LCP Committee
Discussion and possible action to revise the MHTL survey program from 13 survey stations to 21 and change to a once-per-year survey instead of twice-per-year.
2. QLC Committee
Progress report by a committee member.

I. MANAGER'S REPORTS

1. Progress on community entrance improvements.
2. Review of manager's PRIORITY list.
The Board or the public may request a discussion on any topic on the list during this portion of the meeting.

J. NEW BUSINESS

1. *Notice of Board of Directors vacancies and new candidate filing deadline*
The terms of two Directors are expiring in December. New candidates must file their intent to run for the vacancies by August 8, 2008 at 5:00 PM.

K. WRITTEN COMMUNICATIONS

1. *Email comments from Jon Kayyem regarding the new District traffic officer*

L. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

M. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted on the District Administrative Building community bulletin board on Friday, June 20th, 2008 at 5:00 PM.

Donal S. Russell, Manager
Capistrano Bay Community Services District

Date

