

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR MEETING # 540
AGENDA**

**September 2nd, 2008 (Regular August Meeting)
REGULAR MEETING – 6:30 PM
OPEN TO THE PUBLIC
Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

E. APPROVAL OF MINUTES

1. [*Regular meeting #539 of July 29, 2008*](#)

F. SECURITY ACTIVITY REPORT

1. [*One month period for July, 2008 \(Securitas\).*](#)
2. [*Review of Securitas Fourth of July report and annual service agreement*](#)
3. [*Progress on community speed control.*](#)
 - Review of community speed control after ten weeks into the new program
 - report of July speed averages and same period last year
 - review of citations issued

G. FINANCIAL REPORT

1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.

2. [Report of monthly expenses and year to date status through July 31st.](#)

3. [Collection of fees for services:](#)

- Development Impact Fees, User Fees, RR Parking and Summer Trash.

4. *Review of previous Board action to increase the User Fee*

5. [Review of draft operating budget for FY09 \(July 1, 2008 to June 30, 2009\).](#)

Possible action by the Board to approve the proposed budget

H. COMMITTEE REPORTS

1. [LCP Committee](#)

Update on revision to the MHTL survey program

2. [QLC Committee Activity](#)

Possible progress report by a committee member

I. MANAGER'S REPORTS

1. [Progress on Phase I railroad parking project at community entrance](#)

2. [Review of manager's PRIORITY list.](#)

The Board or the public may request a discussion on any topic on the list during this portion of the meeting.

J. OLD BUSINESS

1. [Notice of Board of Directors vacancies and new candidates for the open seats](#)

The terms of two Directors are expiring in December. New candidates have offered their services but have missed the County Registrar's filing deadline of August 8th.

K. NEW BUSINESS

1. [Review and possible revision to upcoming Board meeting schedule](#)

Consideration to move the October meeting to Tuesday, October 21st and the November meeting to Tuesday, December 2nd.

K. WRITTEN COMMUNICATIONS

There were no written communications

L. BOARD AND STAFF COMMENTS

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

M. ADJOURNMENT

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, DONAL S. RUSSELL, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted on the District Administrative Building community bulletin board on Friday, August 29th, 2008 at 5:00 PM.

Donal S. Russell, Manager
Capistrano Bay Community Services District

Date