

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 541  
AGENDA**

**September 30, 2008  
REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC  
Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

**E. APPROVAL OF MINUTES**

1. [\*Regular meeting #539 of July 29, 2008\*](#)
2. *Regular meeting #540 of September 2, 2008 (this was the regular August meeting)*

**F. SECURITY ACTIVITY REPORT**

1. [\*One month period for August, 2008 \(Securitas\).\*](#)
2. [\*Progress on community speed control.\*](#)
  - installation of additional speed cushions
  - report of August speed violations and same period last year
3. *Discussion regarding community notification of suspicious persons*

**G. FINANCIAL REPORT**

1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.
2. [\*Report of monthly expenses and year to date status through August 31<sup>st</sup>.\*](#)
3. [\*Collection of fees for services:\*](#)
  - Development Impact Fees, User Fees, RR Parking and Summer Trash.

**H. COMMITTEE REPORTS**

1. LCP Committee

Update on revision to the MHTL survey program

2. QLC Committee Activity

Activity report by a committee member

**I. MANAGER’S REPORTS**

1. Progress on Phase I railroad parking project at community entrance

2. Review of manager’s PRIORITY list.

The Board or the public may request a discussion on any topic on the list during this portion of the meeting.

**J. OLD BUSINESS**

1. Board action to recommend the appointment of new Directors

The terms of two Directors are expiring in December. The Board must take action to recommend the appointment of the new Directors and submit the recommendation to the Orange County Board of Supervisors in October.

2. Reminder of changes to the Board meeting schedule for October and November

- the October meeting will be held on Tuesday, October 21st.
- the November meeting will be held on Tuesday, December 2nd.

**K. NEW BUSINESS**

*There is no new business*

**L. WRITTEN COMMUNICATIONS**

*There were no written communications*

**M. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

**N. ADJOURNMENT**

**ATTEST**

State of California                    )  
County of Orange                    )ss  
Capistrano Bay District            )

**I, DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted on the District Administrative Building community bulletin board on Friday, September 26th, 2008 at 5:00 PM.

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Donal S. Russell, Manager  
Capistrano Bay Community Services District

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Date