

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS REGULAR MEETING # 545  
AGENDA**

**February 5, 2009  
REGULAR MEETING – 6:30 PM  
OPEN TO THE PUBLIC  
Palisades United Methodist Church  
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST FORM **PRIOR TO THE START OF THE MEETING.**

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL/SWEARING IN OF NEW DIRECTORS**

New Directors have been certified by the OC Registrar but still need to be sworn in:

- Gerald Levinson
- Stephen Schwartz

**D. PUBLIC COMMENTS**

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and that **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.**

*1. [RAILROAD QUIET ZONE PROJECT](#)*

Discussion regarding the city's progress with OCTA in constructing safety enhancements at the Beach Road railroad grade crossing.

**E. APPROVAL OF MINUTES**

- 1. [Special meeting #544 of December 18, 2008](#)*

**F. SECURITY ACTIVITY REPORT**

- 1. [One month period for December 2008 \(Securitas\)](#).*
- 2. [Report of December speed violations and same period last year.](#)*

**G. FINANCIAL REPORT**

*1. The previously approved *Claims and Demands* documents are the record of payments made by the District for monthly bills, invoices for goods and services and employee payroll. The payment documents are referred to as payment *transmittals* and are always available for public review during Board meetings and at the District office during business hours.*

2. Report of monthly expenses and year to date status through December 31st.  
 - Continued discussion on converting CD's to Treasury Bills (from 12/18 meeting)
3. Collection of fees for services:  
 - Development Impact Fees, User Fees, RR Parking and Summer Trash.

**H. COMMITTEE REPORTS**

1. LCP Committee

Installation of video camera to record beach sand movement

2. CBRA Activity Report (QLC is now part of the CBRA)

A report may be presented by a member of either the CBRA or the QLC Committee

**I. MANAGER'S REPORTS**

1. Update on entrance improvement project

2. Review of manager's PRIORITY list.

The Board or the public may request a discussion on any topic on the list during this portion of the meeting.

**J. OLD BUSINESS**

*There is no old business*

**K. NEW BUSINESS**

*There is no new business*

**L. WRITTEN COMMUNICATIONS**

*There were no written communications*

**M. BOARD AND STAFF COMMENTS**

Members of the Board of Directors and staff will be given an opportunity to comment on any item of concern for possible future consideration, make announcements or requests for information.

**N. ADJOURNMENT**

**ATTEST**

State of California                    )  
 County of Orange                    )ss  
 Capistrano Bay District            )

**I, DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda was posted on the District Administrative Building community bulletin board on Tuesday, February 3rd, 2009 at 12:00 PM.

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 Donal S. Russell, Manager  
 Capistrano Bay Community Services District

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 Date