

CAPISTRANO BAY DISTRICT
AGENDA REPORT
May 26, 2020

Old Business

ITEM 9a

Underground Utilities Progress Report/SDGE Maintenance Project

(Dave Gutierrez has provided the following comments):

At the last meeting in Don's office I was asked to put together a "CBD Homeowner Informational Handout" to briefly outline the current status of this proposed project. I proposed that I would briefly include: Previous work completed - Methodology of underground construction - Schedule of estimated time to start - Total time to complete construction - Demolition areas in road and individual lots - Homeowner connection responsibilities - Preliminary deposit cost of SDG&E plans - Total estimate of costs (currently) - Method of funding by CBD and possible homeowner debt payment plans. I see the informational handout being a bullet point summary of 5 or 6 pages with a paragraph or two for each of the categories referred to above with some photo examples.

The informational handout should also include a "return mailer" for any questions homeowners may have, plus a "Preliminary Non-binding Acceptance Form" giving the District their thoughts and support comments for the proposed project. Should the weight of preliminary support be greater than the opposition, the District will then continue its efforts to bring this project to fruition.

Will try to get that done by next month for the CBD Board comments, revisions and approval before homeowner distribution.

Should there be an indication of community support, the District can then proceed with the next set of steps which, in its basic form, would be determining final cost estimates, engaging with an assessment engineering firm, securing a funding mechanism, conducting public hearings and a binding voting procedure, then putting the project out to bid.