

CAPISTRANO BAY DISTRICT
AGENDA REPORT
May 27, 2008

Security Activity Report

ITEM F.3

Additional Gate Officer for Saturdays

It was possibly in the first year of Securitas' tenure with the District that a second gate officer was used to help with the busy activity in the afternoons on Saturday when the community gets besieged with the new incoming renters for the week. Our entry procedure has been streamlined with the use of Gateworks and the improved processing on the part of Capistrano Realty in having incoming renters check in at their offices first before arriving at the gate.

After meeting with Securitas management it is felt that a second gate officer on Saturdays is not necessary, however, in the event the congestion and activity at the gate becomes a problem, the District may want to implement this option.

For budget purposes, it is advised that an allowance for an officer for 4 hours for each Saturday through the summer be included in the event the Board wants to exercise this option. *4 hr X 12 Saturdays X \$18/hr = \$864.00*

ITEM F.4

Fourth of July Community Safety Plan

It is expected to be a much busier holiday this year since it lands on a Friday (last year was on Wednesday). However, our special officers are fully capable of handling the additional work load. Last year we had 3 armed officers on the beach on quad ATV's and one armed officer on the road, also on a quad. The only difference this year is the officer on the road will be in the District police vehicle and will be our employee. All four officers are scheduled to be on duty at 2:00 pm and are instructed to work through to midnight. Last year the team was released about 10:30 pm as things became very quiet after the fireworks show and the exodus of traffic subsided. Having the midnight requirement assures the District of having capable protection as long as needed through the evening. Additionally, there will be overlapping gate officer shifts to ensure two officers on duty in the gate house continuously from 10 am to 10 pm. Costs are as follows:

- 3 Securitas Officers \$2417.00
 - 12 hr OT at the gate 300.00
 - rental of 3 ATV's 500.00
 - OT for District Police 300.00 (covers up to 4 hr OT – estimate only)
- \$3517.00**