

CAPISTRANO BAY DISTRICT  
AGENDA REPORT  
June 28, 2022

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*Security*

## ITEM 6b

### Allied Universal Security (AUS) Contract Discussion

At the previous meeting, AUS was asked to provide a three-year proposal for security services with the thinking that there could be some advantages with stabilizing cost. The following four pages show the annual service contract per year, beginning with the current fiscal year.

Keep in mind the yearly proposals from AUS are based on a calendar year which requires us to adjust the yearly fees to match up to our fiscal year cycle. This explains why their quoted annual fees appear lower than the actual fees that are written in at the top of each page. Additionally, there is a fuel charge that has recently been implemented and while it is not shown in their contract cost, it is included. Hope this makes sense. It can get a bit confusing when trying to convert from calendar year to fiscal year.

Also keep in mind that our District-forming Charter mandates that we provide *Security or Other Police Protection* so the District is required to retain some form of security service. However, there is no lawful requirement that we provide two officers full-time year round – this has been the choice of the community.

Some options for savings would be to reduce the security coverage either with the patrol component or possibly automate the entrance gate with technology that eliminates the need for a live person sitting in the guard shack.

Either option should be well publicized with homeowners to see what they might be willing to compromise on before making any extreme changes.

Another possible option might be to increase the current annual Benefit Assessment amount (previously called *User Fee*). That fee is currently at \$1076.38 for a regular Single Family Home on a standard-size lot. If this were possibly doubled, the District would have a greater reserve to help fund the level of security services the community currently relies upon.

## EXHIBIT B

## SECURITY BUDGET 2022

\$575,128

STAFF POSITION	WEEKLY HOURS	BILL RATE	HOLIDAY & OT RATE	MONTHLY	ANNUALLY
Site Supervisor	40	\$36.25	\$54.38	\$6,360.67	\$76,328.00
Security Professional	336	\$26.10	\$39.15	\$38,460.31	\$461,831.74
<b>Sub Total ( Labor)</b>	<b>376</b>			<b>\$ 44,829.98</b>	<b>\$537,959.74</b>
<b>Grand Total ( incl. Equipment)</b>				<b>\$ 46,627.98</b>	<b>\$559,535.74</b>

WAGE RATE
\$25.00
\$18.00

## Notes:

- a) Extra coverage and specials are billed at an agreed upon hourly rate not to be less than the holiday/O.T. rate.  
b) Allied Universal may bill any costs incurred as a result of change in federal, state, or local legislation or taxes.

## 4. EQUIPMENT:

	UNIT PRICE	QUANTITY	MONTHLY	ANNUALLY
Vehicle	\$ 1,400.00	1	\$1,400.00	\$16,800.00
HELIAUS	\$ 199.00	2	\$398.00	\$4,776.00
<b>Total</b>			<b>\$1,798.00</b>	<b>\$21,576.00</b>

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\$ 591,702

## SECURITY BUDGET 2023

### Capistrano Bay

Capistrano Bay Community Services District

1. **REQUIREMENT:** Provide unarmed, uniformed professional security officers who are capable of exercising good judgment, will be highly visible at all times, deter crime, and perform other duties as outlined by the client.

### 3. BUDGET ESTIMATE:

STAFF POSITION	WEEKLY HOURS	BILL RATE	HOLIDAY& OT RATE	MONTHLY	ANNUALLY
Site Supervisor	40	\$37.70	\$56.55	\$6,615.09	\$79,381.12
Gate Officer	336	\$27.55	\$41.33	\$40,606.50	\$487,277.95
<b>Sub Total ( Labor)</b>	<b>376</b>			<b>\$ 47,221.59</b>	<b>\$566,659.07</b>
<b>Grand Total ( incl. Equipment)</b>				<b>\$ 48,661.59</b>	<b>\$586,327.07</b>

WAGE RATE
\$26.00
\$19.00

#### Notes:

- Extra coverage and specials are billed at an agreed upon hourly rate not to be less than the holiday/O.T. rate.
- Allied Universal may bill any costs incurred as a result of change in federal, state, or local legislation or taxes.

### 4. EQUIPMENT:

	UNIT PRICE	QUANTITY	MONTHLY	ANNUALLY
Patrol Vehicle	\$ 1,440.00	1	\$1,440.00	\$17,280.00
HELIAUS	\$ 199.00	1	\$199.00	\$2,388.00
<b>Total</b>			<b>\$1,440.00</b>	<b>\$19,668.00</b>

5. **HOLIDAYS:** Allied Universal recognizes the following holidays. Security officers working on these days will be paid time and one-half. Client will be billed at the overtime rate/holiday rate for those days.

New Years Day  
Independence Day

President's Day  
Labor Day

Memorial Day  
Thanksgiving Day

Christmas Day



Client Approval

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

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**SECURITY BUDGET 2024****Capistrano Bay**

Capistrano Bay Community Services District

1. **REQUIREMENT:** Provide unarmed, uniformed professional security officers who are capable of exercising good judgment, will be highly visible at all times, deter crime, and perform other duties as outlined by the client.

3. **BUDGET ESTIMATE:**

STAFF POSITION	WEEKLY HOURS	BILL RATE	HOLIDAY& OT RATE	MONTHLY	ANNUALLY
Site Supervisor	40	\$38.69	\$58.04	\$6,788.81	\$81,465.66
Gate Officer	336	\$28.47	\$42.71	\$41,962.50	\$503,550.03
<b>Sub Total ( Labor)</b>	<b>376</b>			<b>\$ 48,751.31</b>	<b>\$585,015.69</b>
<b>Grand Total ( incl. Equipment)</b>				<b>\$ 50,191.31</b>	<b>\$604,683.69</b>

**WAGE RATE**

\$26.50
\$19.50

**Notes:**

- a) Extra coverage and specials are billed at an agreed upon hourly rate not to be less than the holiday/O.T. rate.  
b) Allied Universal may bill any costs incurred as a result of change in federal, state, or local legislation or taxes.

4. **EQUIPMENT:**

	UNIT PRICE	QUANTITY	MONTHLY	ANNUALLY
Patrol Vehicle	\$ 1,440.00	1	\$1,440.00	\$17,280.00
HELIAUS	\$ 199.00	1	\$199.00	\$2,388.00
<b>Total</b>			<b>\$1,440.00</b>	<b>\$19,668.00</b>

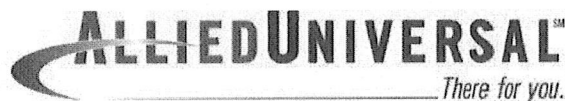
5. **HOLIDAYS:** Allied Universal recognizes the following holidays. Security officers working on these days will be paid time and one-half. Client will be billed at the overtime rate/holiday rate for those days.

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Independence Day

President's Day  
Labor Day

Memorial Day  
Thanksgiving Day

Christmas Day



Client Approval \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ALLIED UNIVERSAL SECURITY SERVICES

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4637, 871

## SECURITY BUDGET 2025

### Capistrano Bay

Capistrano Bay Community Services District

1. **REQUIREMENT:** Provide unarmed, uniformed professional security officers who are capable of exercising good judgment, will be highly visible at all times, deter crime, and perform other duties as outlined by the client.

### 3. BUDGET ESTIMATE:

STAFF POSITION	WEEKLY HOURS	BILL RATE	HOLIDAY& OT RATE	MONTHLY	ANNUALLY
Site Supervisor	40	\$39.42	\$59.13	\$6,916.90	\$83,002.75
Gate Officer	336	\$29.20	\$43.80	\$43,038.46	\$516,461.57
<b>Sub Total ( Labor)</b>	<b>376</b>			<b>\$ 49,955.36</b>	<b>\$599,464.32</b>
<b>Grand Total ( incl. Equipment)</b>				<b>\$ 51,395.36</b>	<b>\$619,132.32</b>

WAGE RATE
\$27.00
\$20.00

#### Notes:

- Extra coverage and specials are billed at an agreed upon hourly rate not to be less than the holiday/O.T. rate.
- Allied Universal may bill any costs incurred as a result of change in federal, state, or local legislation or taxes.

### 4. EQUIPMENT:

	UNIT PRICE	QUANTITY	MONTHLY	ANNUALLY
Patrol Vehicle	\$ 1,440.00	1	\$1,440.00	\$17,280.00
HELIAUS	\$ 199.00	1	\$199.00	\$2,388.00
<b>Total</b>			<b>\$1,440.00</b>	<b>\$19,668.00</b>

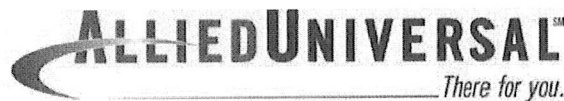
5. **HOLIDAYS:** Allied Universal recognizes the following holidays. Security officers working on these days will be paid time and one-half. Client will be billed at the overtime rate/holiday rate for those days.

New Years Day  
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President's Day  
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Memorial Day  
Thanksgiving Day

Christmas Day



Client Approval

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

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ALLIED UNIVERSAL SECURITY SERVICES