

**CAPISTRANO BAY DISTRICT
ANNUAL BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2023**

	FY22-23 ANNUAL BUDGET	MONTHLY BUDGET
INCOME		
Annual Fee for County Gate	\$ 5,475	\$ 456
Development Impact Fee Revenue	31,000	2,583
From Reserves	200,000	16,667
Interest Income	1,000	83
Parking - Permits & OCTA Fees	49,250	4,104
Property Tax Revenue	1,223,516	101,960
Special Benefit / User Fee Revenue	227,379	18,948
Summer Trash Collection	3,850	321
Transponder Revenue	4,000	333
TOTAL INCOME	<u>\$ 1,745,470</u>	<u>\$ 145,456</u>

EXPENSES

GENERAL & ADMINISTRATIVE:

Auditing Services (RAMS)	\$ 12,350	\$ 1,029
Bank Charges	100	8
Board Mtg Rm Rental / Stipend	4,500	375
Communications ~ Phone/Internet/Fax	4,600	383
Contribution - CBRA Annual Mtg	2,500	208
Contribution - Pacific Legal / CRC	11,000	917
Document/Misc Storage	300	25
Equipment ~ Copy Machine Lease	2,600	217
Equipment ~ Copy Machine County Tax	50	4
Legal Expense	15,000	1,250
Liability Insurance (\$1000 Deductible)	21,250	1,771
Memberships (LAFCO/Carb/CSDA)	10,130	844
MHTL Survey / LCP Committee	13,400	1,117
Misc General Expenses	400	33
Notices to Community	1,725	144
Office Equipment (Computer, etc)	4,000	333
Office Supplies	2,000	167
Photo Copying	600	50
Police Uniforms / Laundry	400	33
Property Management Contract	27,900	2,325
Railroad Parking Expense ~ OCTA	47,455	3,955
Reserve Study Update (FY23)	2,000	167
Security ~ Securitas Contract	575,128	47,927
Security ~ Bonuses for Staff	2,000	167
Security ~ Contingencies / Temp Fuel	6,500	542
Security ~ Dwelling Live Guest Pass	1,900	158
Security ~ Dwelling Live License Fee	7,285	607
Security ~ July 4th Allowance	2,000	167
Security ~ Radar Certification	400	33
Security - Surveillance Camera Maint.	1,750	146
Security ~ Transponders (Reader Service)	600	50
Security ~ Transponders	2,400	200
Website Hosting	2,000	167
Total General & Administrative	<u>\$ 786,223</u>	<u>\$ 65,519</u>

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EMPLOYEE EXPENSES:		
Health Insurance	\$ 30,000	\$ 2,500
Payroll Processing Fees	2,800	233
Payroll Tax Expenses	13,500	1,125
Salary/Wages - Manager	95,800	7,983
Salary/Wages - Police	8,504	709
Salary/Wages - Admin Assistant	46,592	3,883
Training/Seminars/Travel/Meal	300	25
Worker's Comp Insurance	2,028	169
Total Employee Development:	\$ 199,524	\$ 16,627
LANDSCAPE MAINTENANCE:		
Irrigation Repairs ~ Western	\$ 4,000	\$ 333
Landscape Contract ~ Western	28,080	2,340
Landscape Extras ~ Western	4,350	363
Landscape Misc ~ Luna/McGee	1,500	125
Palm Tree Trimming	5,500	458
White Fly Spray / Plant Health ~ RPW	5,500	458
Total Landscape Maintenance	\$ 48,930	\$ 4,078
GENERAL REPAIRS & MAINTENANCE:		
Beach Cleanup	\$ 15,000	\$ 1,250
Block Wall & Fence Repair	2,000	167
Computer Consultant	1,000	83
Drains, Catch Basins & Filter Maint.	7,100	592
Driveway Pressure Washing	3,200	267
Electrical Repair	500	42
Fire Extinguisher Refills	190	16
Gate Mechanical Repairs (ALL)	1,960	163
Lighting Maintenance for LS	2,500	208
Lighting/Holiday at Gate Entry	6,800	567
Miscellaneous Maintenance	4,000	333
Mutt Mitt Disposable Bags	1,750	146
Painting / Re-Oiling Woodwork	11,800	983
Police Vehicle Maintenance	1,350	113
Pavement Maintenance	21,000	1,750
Pest Control	5,764	480
Plumbing Repair	500	42
Roof Repair	5,500	458
Sand Grading / Tactor Service	2,000	167
Signage	300	25
Small Tools & Equipment	400	33
Street Sweeping	15,600	1,300
Winter Roadway Cleanup (flooding)	3,000	250
Total General Repairs & Maintenance	\$ 113,214	\$ 9,435
UTILITIES:		
Electricity ~ LS & Guard Shack	\$ 3,852	\$ 321
Electricity ~ Street Lights	9,168	764
Gas	5,124	427
Trash Services	61,778	5,148
Water & Sewer	6,570	548
Total Utilities	\$ 86,492	\$ 7,208

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PLANNED IMPROVEMENTS:		
Block Wall Repairs	\$ 3,000	\$ 250
District Admin Office Interior Work	4,000	333
Guard Shack Rear Office Improvement	4,000	333
Storm Drain Repairs from High Tides	12,000	1,000
Vacant Lot Purchase	69,200	5,767
Total Capital Improvements	\$ 92,200	\$ 7,683
Non Operational Expenses:		
General Reserve Contribution	\$ 68,887	\$ 5,741
Shoreline Protection Consultants	300,000	25,000
Shoreline Protection Engineering	50,000	4,167
Underground Utilities	-	-
Total Reserve Allocations	\$ 418,887	\$ 34,907
TOTAL EXPENSES	<u>\$1,745,470</u>	<u>\$145,456</u>
NET OPERATING INCOME	<u>\$0.00</u>	<u>\$0.00</u>