

ITEM 5a

**REGULAR MEETING #695
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
Tuesday, May 30, 2023
REGULAR MEETING 6:30 PM
OPEN TO THE PUBLIC**

1. CALL TO ORDER

District Manager Russell called the Meeting to order at 6:30 PM

2. PLEDGE OF ALLEGIANCE

District Manager Russell led attendees in the Pledge of Allegiance

3. ROLL CALL

Directors Present:	McNulty, Wiersig, Misher, Jenkins, & Lurner
Staff:	Manager Russell, Admin Assist. Morris
Absent:	None
Agents:	None
Contractors Present:	Robert Stabenow, Allied Universal Security
Guest Speakers:	None

4. PUBLIC COMMENTS

There were no public comments.

5. APPROVAL OF MINUTES

a. Meeting #693 of March 28, 2023

Motion was made by Director Wiersig, seconded by Director Lurner and approved 3-0-2.

b. Meeting #694 of April 25, 2023

Motion was made by Director Misher, seconded by Director Lurner and approved 4-0-1.

6. SECURITY

a. Monthly Security Report – May 2023

PC Robert Stabenow reported on parking problems in our entrance driveway since the County Park facility is currently closed – people are just parking along the fenceline and leaving their cars to go look at the beach. Director Misher asked if staff could install a NO PARKING sign on the fence.

b. Police Activity Summary – April/May 2023

The Board asked for additional information to be provided on the citation reports to indicate time of day.

7. This item left purposely blank

8. FINANCE

a. Monthly Expense Report

The expense report through April 2023 was received and filed.

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b. FY24 Budget Preparation

Manager Russell indicated that budget preparation is underway and a draft budget will be ready for Board review by Friday, June 16th. It was pointed out that the District will see additional expenses relating to police operations and road repairs, as it is time for pavement crack sealing and sealcoating. Director Misher asked staff to look into possibly committing some District funds to higher interest-bearing investments such as Money Market funds or CD's.

9. OLD BUSINESS

a. Advisory Committee Progress Report/Community Survey

Manager Russell reported that as of last Thursday staff had received a total of 110 surveys returned from homeowners with 94 responding in support of the proposed parcel tax and 13 indicating uncertainty and requesting a phone call for further information. A phoning list has been created to contact those owners who've either not responded or have requested a call back.

10. NEW BUSINESS

There was no new business

11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS

a. Expected Increase in STR's for Beach Road

As a result of the City's recent approval of the new STR guidelines, certified by the Coastal Commission, Beach Road can expect to see as many as 45 additional STR's approved for the community. Staff has been able to learn that as of May 1st, the day STR permit applications were being accepted by the City, there have been 4 additional new permit applications, not including the existing permits that have to be renewed each year. There was board consensus that the City MUST do a better job of policing the STR problems and violations and requested a City official attend the next meeting to assure Beach Road how the City will do a better job regulating violators and processing enforcement actions.

12. WRITTEN COMMUNICATIONS

There were no written communications.

13. BOARD AND STAFF COMMENTS

The Board expressed interest in the following items for next month:

- City of DP official to speak to the Board on new STR enforcement
- Advisory Committee consultant to speak on the issue of sand replenishment and sand retention and the larger region-wide interest and action by other coastal cities
- Reorganize the board meeting agenda, placing issues of higher importance (beach erosion and shore-line protection, etc.) at the top of the agenda ahead of our regular housekeeping business

ADJOURNMENT Manager Russell adjourned the meeting at 7:58 PM.

NEXT BOARD MEETING: Wednesday, June 28th, 2023, 6:30 PM

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ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, **Donal S. Russell**, Manager of the Capistrano Bay Community Services District, hereby certify that this is a *DRAFT* copy of the Minutes of Meeting #695, held on May 30th, 2023.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

May 31, 2023

DATE

DRAFT