

ITEM 5a

REGULAR MEETING #696
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS
MINUTES
Wednesday, June 28th, 2023
REGULAR MEETING 6:30 PM
OPEN TO THE PUBLIC

1. CALL TO ORDER

District Manager Russell called the Meeting to order at 6:30 PM

2. PLEDGE OF ALLEGIANCE

District Manager Russell led attendees in the Pledge of Allegiance

3. ROLL CALL

Directors Present:	McNulty, Wiersig, Misher, Jenkins, & Lurner
Staff:	Manager Russell,
Absent:	Karen Morris, Admin. Assistant and Robert Stabenow, AUS
Agents:	None
Contractors/Consultants:	Leslea Meyerhoff, Advisory Committee Consultant
Guest Speakers:	None

4. PUBLIC COMMENTS

There were no public comments. Manager Russell noted there were 28 homeowners in attendance

5. APPROVAL OF MINUTES

a. Meeting #695 of May 30, 2023

Motion was made by Board Pres. McNulty, seconded by Director Misher and approved 5-0.

6. SAND REPLENISHMENT/BEACH EROSION for City of San Clemente

The Shoreline Advisory Committee invited their consultant, Leslea Meyerhoff of Summit Environmental to speak on the work currently underway in the City of San Clemente to replenish sand on a stretch of beach just south of the San Clement Pier. The project is expected to commence in the Fall and will fill in a popular 1.5 mile section of beach, from Linda Lane to T Street, with an estimated 250,000 cubic yards of sand dredged up from an offshore site in Oceanside and barged to San Clemente. The City has been working at this for over 23 years and has finally received their permits and approvals from the Coastal Commission and the US Army Corps of Engineers (USACE). The Power Point slide show for the presentation is available by request, at the District office.

There was a lengthy discussion about the possibility of sand replenishment with requests for the District to look into possibly an emergency coastal development permit. Manager Russell stated that he would pose this matter to the Advisory Committee and their legal team for advice and direction.

7. SECURITY

a. Monthly Security Report – May/June 2023

The reports for Security and District Police were received/filed with no discussion. Manager Russell discussed the safety program for the Fourth of July holiday. As was provided last year, there will be additional security officers managing traffic congestion at the intersection with the County beach park and all duty officers will work a one-hour overlap of shifts with incoming officers for providing any needed intervention of disturbances.

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8. FINANCE

a. **Monthly Expense Report**

The expense report through May 2023 was received and filed with no discussion.

b. **FY24 Budget**

The draft FY24 Budget is presented for Board approval. The Board took the following action:

MOTION was made by Board Pres. McNulty to approve the draft Budget for FY24 in the amount of \$1,865,036.00, seconded by Director Wiersig and with no additional discussion, was passed by a vote of 5-0.

9. OLD BUSINESS

a. **Advisory Committee Progress Report/Community Survey**

Manager Russell reported that as of June 23rd, the District has received a total of 232 returned survey responses, with 217 expressing support for the special tax initiative. The election code requires a two-thirds majority to carry a special tax, and at 93%, the District has more than enough support to proceed. Next steps are to authorize the consulting team to begin the process that will eventually lead up to a balloting of registered voters.

10. NEW BUSINESS

There was no new business

11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS

a. **STR Permit Activity**

The City has recently began accepting STR permit applications with Beach Road currently at 14 new applications filed, with that number expected to increase.

b. **Report of Property Sales**

Local Real Estate agent Miriam Rupke had asked if the Board would be interested in having a monthly report of home sales and provided a sample of what that report would look like. The Directors felt this wasn't a topic appropriate for Board meetings and declined the offer, but did ask that the home sales be submitted to the District to be made available to interested property owners.

12. WRITTEN COMMUNICATIONS

There were no written communications.

13. BOARD AND STAFF COMMENTS

Manager Russell stated that a discussion relating to STR progress and enforcement at the City will be on the agenda for the July Board meeting.

ADJOURNMENT Manager Russell adjourned the meeting at 8:30 PM.

NEXT BOARD MEETING: Tuesday, August 1st, 2023, 6:30 PM

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ATTEST:

State of California)
County of Orange)
Capistrano Bay District)

I, Donal S. Russell, Manager of the Capistrano Bay Community Services District, hereby certify that this is a *DRAFT* copy of the Minutes of Meeting #696, held on June 28th, 2023.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

July 13, 2023

DATE

