

**SPECIAL BUDGET MEETING  
CAPISTRANO BAY DISTRICT BOARD OF DIRECTORS  
MINUTES  
WEDNESDAY, September 13th, 2023  
10:00 AM  
*OPEN TO THE PUBLIC***

**1. CALL TO ORDER**

District Manager Russell called the meeting to order at 10:02 AM

**2. PLEDGE OF ALLEGIANCE**

District Manager Russell led attendees in the Pledge of Allegiance

**3. ROLL CALL**

Directors Present:	McNulty, Misher, & Jenkins
Staff:	Manager Russell, Karen Morris
Absent:	Lurner & Wiersig
Agents:	None
Contractors/Consultants:	None
Guest Speakers:	None

**4. DRAFT FY24 EXPENSE BUDGET for APPROVAL**

Manager Russell pointed out that the *Income* side of the budget was approved at the June Board meeting and that the *Expense* side had to wait while some items were verified before presenting to the Directors. The Board has had time over the past several days to review all proposed budget expense items and took the following action:

**MOTION** was made by Director Misher, seconded by Director Jenkins and passed by a vote of 3-0-2, to approve the expense budget for FY24 in the amount of \$1,865,036.00.

Director Misher had some questions relating to the District's Police Officer and asked for a closed session before the next Board meeting discuss his performance and other confidential personnel matters.

**5. BOARD AND STAFF COMMENTS**

On unrelated matters, the Directors were interested in seeing an accounting of all Advisory Committee expenses back to February of 2022 when the Committee was created and additionally to look into the process for replacing Will Wiersig of the Advisory Committee with existing Board member Brad Jenkins. Manager Russell indicated this will be agendaized for the regular Board meeting on 9-26-23.

**ADJOURNMENT** Manager Russell adjourned the meeting at 10:40 AM.

**NEXT BOARD MEETING:** Tuesday, September 26th, 2023, 6:30 PM

**ATTEST:**

**State of California**            )  
**County of Orange**            )  
**Capistrano Bay District**    )

**I, Donal S. Russell**, Manager of the Capistrano Bay Community Services District, hereby certify that this is an *APPROVED* copy of the Minutes of the Special Budget Meeting, held on September 13th, 2023.

*Donal S. Russell*

DONAL S. RUSSELL, Manager  
Capistrano Bay Community Services District

*September 14, 2023*

DATE