

**CAPISTRANO BAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING #706**

AGENDA

WEDNESDAY, JUNE 12, 2024

REGULAR MEETING – 6:00 PM

OPEN TO THE PUBLIC

**Palisades United Methodist Church
27002 Camino de Estrella, Capistrano Beach, CA**

THIS AGENDA CONTAINS A BRIEF GENERAL DESCRIPTION OF EACH ITEM TO BE CONSIDERED. **EXCEPT AS OTHERWISE PROVIDED BY LAW, NO ACTION WILL BE TAKEN ON ANY ITEM NOT APPEARING IN THE FOLLOWING AGENDA.** IF MEMBERS OF THE PUBLIC WISH TO ADDRESS THE BOARD REGARDING ANY ITEM CONTAINED IN THE FOLLOWING AGENDA THEY ARE ASKED TO PLEASE INFORM THE DISTRICT MANAGER OR THE CHAIRPERSON BY SUBMITTING A REQUEST TO SPEAK FORM **PRIOR TO THE START OF THE MEETING.**

THE BOARD CONTINUES TO MEET IN PERSON AT THE PALISADES UNITED METHODIST CHURCH FACILITY. THE BOARD WILL CONTINUE TO PROVIDE THE SAME REMOTE/ZOOM SERVICE FOR THOSE WHO CANNOT ATTEND IN PERSON – PLEASE MAKE NOTE OF THE STARTING TIME OF 6:05 PM FOR CLOSED SESSION WITH THE OPEN MEETING RECONVENING IMMEDIATELY AFTER.

CAPISTRANO BAY DISTRICT BOARD MEETINGS CAN ALSO BE ATTENDED REMOTELY FROM YOUR TABLET, COMPUTER OR LAPTOP USING THE FOLLOWING LINK:

<https://zoom.us/j/2473140743> Meeting ID: 247 314 0743 #

YOU CAN ALSO DIAL IN USING YOUR SMART PHONE or LANDLINE:

+1 669-900-6833 Meeting ID: 247 314 0743 #

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENTS

Members of the public may address the Board regarding any item not on the agenda provided that the subject matter is within the jurisdiction of the Board and **NO ACTION WILL BE TAKEN ON OFF AGENDA ITEMS UNLESS OTHERWISE AUTHORIZED BY LAW.** Additionally, meeting recordings are held for one month and can be made available upon request during that time period.

5. APPROVAL OF MINUTES

- a. Minutes #705 of April 30, 2024

6. SANDAG – REGIONAL BEACH SAND PROJECT (RBSP III)

The Shoreline Preservation Working Group meeting set for 6/6/24, has been cancelled due to a lack of quorum.

Next meeting is set for Thursday, September 5th at 11:30 AM

7. SHORELINE ADVISORY COMMITTEE

a. Miller CDP application to City

Consultants indicate the application package will be ready to submit on Friday, June 14th.

b. Summer MHTL Survey set for Monday June 10th

The survey crew will be here early morning to take advantage of the low tide at 7:15 AM

8. SECURITY

a. Security Activity Report April/May 2024

Security Supervisor Stabenow will now be reporting remotely

b. Speed bumps/OCFA plan check

Plans were submitted to OCFA for review on 5-14-24 – awaiting site visit by Fire Inspector

9. FINANCE

a. FY2025 Budget

The draft FY25 budget will be ready for Board review/approval in the last week of June

b. The monthly financial report through April/May 2024

c. Three-month CD/City National Bank/Farmers & Merchants Bank

CD with CNB has matured – opening new CD at FMB with \$350K at 4.5%

10. NEW BUSINESS

a. Pines Park storm drain flooding/Dr. Thomas, owner, 35061

Report has been made to OCFCD – awaiting County Public Works Inspector/site visit

b. Possible appointment of interim Director/Immediate vacancy

Director Wiersig has stepped down – vacancy needs to be filled as soon as possible (see accompanying report)

c. Repairs to damage at three overflow parking sections

Field inspection by City Water Quality Manager is scheduled for Tuesday, June 11th to discuss repair options (see accompanying report)

d. Proposed storage annex for District office

Staff is in desperate need of additional office storage space (see accompanying report)

11. QUALITY OF LIFE - CBRA DISCUSSION ITEMS – SHORT TERM RENTALS

There is no report

12. WRITTEN COMMUNICATIONS

a. Letter from Schwada law firm for the Coalition to Protect Capistrano Beach.

13. BOARD AND STAFF COMMENTS/ADJOURNMENT

Board members and Staff may comment on off-agenda items provided no action is taken

ATTEST

State of California)
County of Orange)ss
Capistrano Bay District)

I, **DONAL S. RUSSELL**, Manager of the Capistrano Bay Community Services District, hereby certify that a copy of the foregoing agenda #706 was posted at the District Administrative Bulletin Board and the Capistrano Beach Post Office on Friday, June 7th, at 5:00 PM.

Donal S. Russell

DONAL S. RUSSELL, Manager
Capistrano Bay Community Services District

June 7, 2024

Date